



**DEER MOUNTAIN FIRE PROTECTION DISTRICT  
 REGULAR BOARD MEETING MINUTES  
 6181 COUNTY ROAD 28, COTOPAXI, CO 81223  
 May 19, 2021 at 6:00 PM**

**CALL TO ORDER:** The meeting was called to order by Sharon Zuidema at 6:00 PM.

**DIRECTORS PRESENT:** Vice-chairman, Sharon Zuidema - Treasurer, Sherry Hastings - Insurance Director, Carl Jones

**PRAYER:** Led by JR Niblett

**PLEDGE of ALLEGIANCE:** Led by Sharon Zuidema

- Motion by Sherry Hastings to accept the resignation of Bill Mohr.  
 Second by Carl Jones  
 Discussion: None  
 Vote: Unanimous - motion carried.
  
- Motion by Sherry Hastings to accept the resignation of Joe Watts.  
 Second by Carl Jones  
 Discussion: None  
 Vote: Unanimous - motion carried.
  
- Motion by Sherry Hastings to accept the application of Kathy Reese to become a board member.  
 Second by Sharon Zuidema  
 Discussion: Kathy Reese provided information on her life experiences. Her resume has been reviewed by the board.  
 Vote: Unanimous - motion carried.  
 Kathy Reese was sworn in by Sharon Zuidema, signed the oath of office and joined the board members' table.  
 - see attachment
  
- Motion by Sherry Hastings to realign the position of Sharon Zuidema from board vice chair to board chair.  
 Second by Carl Jones  
 Discussion: None  
 Vote: Unanimous - motion carried.
  
- Motion by Sherry Hastings to approve Kathy Reese as board vice chair.  
 Second by Sharon Zuidema  
 Discussion: None  
 Vote: Unanimous - motion carried.

**CHANGES TO THE AGENDA** - Add agenda item: Wildland Billing Person. Item to follow Bill's Paid Report.

**MINUTES:** Sharon Zuidema

- Motion by Sharon Zuidema to approve the April 21, 2021 regular board meeting minutes.  
 Second by Sherry Hastings  
 Discussion: None  
 Vote: Unanimous - motion carried.

**TREASURER'S REPORT:** Sherry Hastings

● Treasurer's report	
Checking account balance as of April 1, 2021	\$ 597,253.41
Month of April deposits	\$ 31,768.11
Income plus beginning balance	\$ 579,051.52
Expenses to date	\$ 13,629.37
Total checking account funds	\$ 565,422.15
Emergency Reserves	\$ 50,429.82

Capital Improvements	\$ 19,839.27
Engine Debit Account	\$ 4,013.34
Total funds available (4/30/2021)	\$ 639,704.58

- May 2021 Bill's Paid Report
 

Checking account balance as of May 1, 2021	\$ 550,230.82
Income thus far in May	\$ 55,779.86
Total income plus beginning balance	\$ 606,010.68
Total expenses to date	\$ 32,196.58
Current checkbook balance (5/18/2021)	\$ 573,814.10

Motion by Sherry Hastings to approve the April 2021 Treasurer's Report - *see attachment*  
 Second by Sharon Zuidema  
 Discussion: None  
 Vote: Unanimous - motion carried

Motion by Sherry Hastings to accept the May 18, 2021 Bill's Paid Report - *see attachment*  
 Second by Sharon Zuidema  
 Discussion: Clarification that only \$257,770 is tax income.  
 Vote: Unanimous - motion carried

- Motion by Sherry Hastings to approve Karen McGee as the Deer Mountain wildland billing person. She will receive the 1% that is added to each submitted invoice. This will be her compensation for work provided. Karen McGee will not be held responsible for delays in Deer Mountain receipt of payments.  
 Second by Sharon Zuidema  
 Discussion: Explanation of delays: Karen McGee will be learning the process of entering information into the Colorado Fire Billing System. Occasionally, there are unintentional delays when the process reaches stage four. The 1% is added to the income check from the State of Colorado. Subsequently, this 1% will be paid to Karen McGee.  
 Vote: Unanimous - motion carried.
- Motion by Sherry Hastings to hold a budget workshop on Monday, May 24, 2021 at 10:00 AM, to post the budget for community review, and to advertise for a budget hearing to be held at the next regular board meeting on June 16, 2021.  
 Second by Sharon Zuidema  
 Discussion: Note that Sharon Zuidema will not be in attendance. The workshop will not be added to the website.  
 Three categories will need review:
  1. Funds will be allocated for the annual audit
  2. Wildland funds will need to be reworked
  3. EMS funding
 Vote: Unanimous - motion carried.
- Motion by Sherry Hastings to cancel the wildland truck purchase approved on May 17, 2021 and to pay Weis Equipment the \$1500 lease cancellation fee.  
 Second by Sharon Zuidema  
 Discussion: There is a delay in truck production. Delivery would not be until August/September of 2022. The truck would not be in use for two wildland fire seasons. Lease payments would be made for two years without the truck bringing in any income. The district cannot afford this lease. The district still has two wildland trucks - E12 and E14. Dan Slater noted that legally one board cannot leave a subsequent board in debt.  
 Vote: Unanimous - motion carried.

**PUBLIC INPUT:** (*see attachment*)

1. Ginger Delker -
  - a. The Deer Mountain Facebook page no longer has the Deer Mountain website link available.
  - b. Auxiliary Update is a monthly agenda item at the end of a meeting. Suggested that the update be part of the Public Input closer to the beginning of the meeting.

- c. Requests floors in the community room be professionally stripped and refinished. The estimate is \$1200 and this expense needs to be part of the upcoming budget.
  - d. Garage sales are the last Saturday of the months of June through September - 6/26, 7/31, 8/28 and 9/25
  - e. Chairs in the community room will be cleaned on Saturday 5/22 at 9:00 AM.
2. Vincent Stoldt - Just listening and not providing public input at this time.
  3. Richard Fesker - Just listening and not providing public input at this time.
  4. Rachel Vinson - The Oversight Committee is here for the board and community and will research/investigate any concerns or inquiries to provide accurate information. Her email is curveball1@hotmail. **Action item for Sharon Zuidema to put contact information for Rachel Vinson on the website.**

**CHAIRMAN'S REPORT:** None

**VICE-CHAIRMAN'S REPORT:** Sharon Zuidema

- Website - Webform used to email board members is up and running again.
- Meeting minutes from 2017 to the present have been transferred from the old website to the new website. Information on meeting minutes prior to 2017 requires a CORA request. Financial and legal information is also available.
- A trial for posting meeting audio recordings to the website ran from February 2021 to May 2021. When meeting minutes are approved, those minutes replace the audio. **Action item for Sharon Zuidema to put forward a motion at the June meeting about future audio recordings.** Rachel Vinson noted that using social media to distribute inaccurate information is of no benefit. The Oversight Committee is available to assist. The website contains accurate, approved information.
- EMS
  - Services were temporarily suspended. Recruitment for the past months has resulted in three new hires.
  - Ambulance certification was lost for 11 days. On May 11, 2021, the license was renewed. - see *attachment*
  - Emergency calls during that time were never unanswered. Ambulance services are now available from 8AM to 4PM, Monday through Friday. Kevin Colvin is on call for Saturday and Sunday.
  - Dr. Numsen is continuing as medical director for the district.
  - Air Med and REACH services are available only for life or limb emergencies. Reach is for-profit and Air Med is non-profit. Helicopter response determination is made by either law enforcement, fire chief or EMS. **Action item for Carl Jones to provide REACH information to Sharon Zuidema for website publication.**

**COMMUNICATIONS REPORT:** Sherry Hastings

1. Two AEDs are needed at \$1421 each
2. Five oxygen tank regulators are needed at \$81.99 each
3. Three wildland helmets at \$65.49 each
4. Two radio batteries at \$49.99 each. Recommend ordering four batteries.

All items are plus shipping. These are purchase requests to be considered in the budget.

Motion by Sherry Hastings to approve purchase requests pending budget approval. These were considered in the first budget workshop.

Seconds by Carl Jones/Sharon Zuidema

Discussion: None

Vote: Unanimous - motion carried

**INSURANCE REPORT:** Carl Jones - None

Carl Jones will be taking on the Deer Mountain building construction tasks/projects.

Q: Has the second half of the sub-station building proposed for P Path been paid?

A: No.

Carl Jones will speak with Patrick Smith and review the building contract.

**STATION REPORTS: FIRE & EMS:** JR Niblett

- Medical: 18 runs with a total of 100.5 hours of training
- Reach and/or Flight for Life was called 9 times
- Fire: 7 fire calls with a total of 44 hours of training
- Fire training last week to check water tanks in Cody Park, on Reed Road and L Path. One tank will require a new fitting. Tanks were filled.

- Wildland truck, E14, is returning after 18 days in California. Consumable supplies will need to be purchased such as oil, chainsaw supplies etc. Five truck tires are needed and one will be paid for by the forest service. The driver's side window will need to be replaced and billed to the forest service. The truck earned \$109/hr for 12 hr per day.
- EMS - Kevin Colvin is on board and has been instrumental in getting the Deer Mountain ambulance back in operation. Expired medications were destroyed. Purchases (approximately \$300) are needed supplies including air splints.
- It is anticipated that about 30 to 40 hrs of continuing education will be required per the State of Colorado. Because Kevin Colvin is also an instructor, the majority of these training hours can be covered in house at a minimal cost. **Action item for Kevin Colvin to provide an estimate of materials expenses when criteria has been established.** Kevin Colvin provided information on his background and his passion to keep the citizens of Deer Mountain safe and alive. **Action item for Sharon Zuidema to create an email address for Kevin Colvin and publish it on the website.**
- New hire - Phil DeGarmo is an EMR and a dispatcher for FRECOM. A reminder that all new hires must pass a background check.
- Signed contract with Kristi DeGarmo  
Motion by Sherry Hastings to approve the contract with Kristi DeGarmo and to pay Tallahassee Fire Department \$1463.27 to take over the contract that pays for her schooling. She must work for DMFPD for two years. - *see attachment.*  
Second by Sharon Zuidema  
Discussion: Funds will be repaid if the contract is not fulfilled. **Action item for Sharon Zuidema to post a blank sample contract on the website.** New hires are Kevin Colvin, Phil DeGarmo and Kristi DeGarmo. Note that Howard Dixon is also under contract.  
Vote: Unanimous - motion carried

#### **OLD OR UNFINISHED BUSINESS:**

- **Action item for Sharon Zuidema to place the Auxiliary Report under Public Input on future agendas.**
- The Oversight Committee will be on the agenda as requested.

#### **NEW BUSINESS:**

- None

#### **ANNOUNCEMENTS:**

The next meeting is June 16, 2021 at 6:00 PM.

#### **ADJOURNMENT**

Motion to adjourn by Sharon Zuidema  
Second by Sherry Hastings  
Vote: Unanimous - motion carried

Meeting adjourned a 7:08 PM

Respectfully submitted,  
Anita Gregg, secretary

*(Supporting documentation to these minutes available upon request.)*