



**DEER MOUNTAIN FIRE PROTECTION DISTRICT
BORAD MEETING MINUTES
MARCH 18, 2020 @ 1800 hrs.**

CALL TO ORDER: Patrick Smith called the meeting to order at 6:00 PM.

PRAYER: Led by Patrick Smith

PLEDGE of ALLEGIANCE: Led by Robert Themel

CHANGES TO AGENDA: Sherry: **I motion** to moving the board secretary underneath bills paid.

Second- JR. **Discussion-** none. **Vote:** Unanimous-motion carried.

2020 BUDGET AMENDMENT HEARING:

Sherry: A proposed 2020 budget amendment was present to the board at the Feb 19 board

meeting. The budget has been posted for public review since Feb. 19. The Budget hearing notice was published in the Canon City Daily Record on March 5, 2020. As I've have not received any comments from either the public or board members, **I MOTION** to pass Resolution 20200318-01 to adopt the 2020 budget amendment. **Second** by JR. **Discussion:** none. **Vote:** Unanimous-carried. (Attachment 1) (Attachment 2)

MINUTES: Sherry **I MOTION** to approve the February 19, 2020 board meeting minutes.

Second by

Patrick. **Discussion:** none. **Vote:** Unanimous- carried

TREASURER'S REPORT:

Bills Report:

Sherry: I motion to approve the bills paid report. **Second-** JR. **Discussion-** none. **Vote:** Unanimous- carried

FEB 2020 TREASURERS REPORT	
FEB 1 ST BEGINNING CHECK BOOK BALANCE	26703.09
MONTH DEPOSITS	51013.52
INCOME PLUS BEGINNING BALANCE	318056.61
TOTAL EXPENSES TO DATE	25753.87
TOTAL CHECKING ACCOUNT FUNDS	292298.74
EMERGENCY RESERVES	50429.82
CAPITAL IMPROVEMENTS	19839.27
ENGINE DEBIT ACCOUNT	972.91
TOTAL FUNDS 2/29/2020	363540.74
MARCH 2020 BILLS REPORT	
BEGINNING CHECKBOOK MAR 1, 2020	284157.61
TOTAL MONTH INCOME	2134.01

TOTAL INCOME PLUS BEGINNING BALANCE	286291.62
TOTAL EXPENSES TO DATE	23865.75
CHECKBOOK BALANCE TO DATE	262425.87

Treasurer's report:

Sherry: I like to also motion to approve the Treasurers report. **Second-** JR.

Discussion- none. **Vote:** Unanimous- carried

Bookkeeper contract (review & approval):

Sherry: I motion to accept Lenny Marriam's contract until the new board is seated and swore in and then if needed, they can look for a new bookkeeper.

Second- JR. **Discussion-** Patrick agreed a book keeper is needed. Sherry noted that the way things occurred with the board, there was no time to search for another bookkeeper. Patrick agreed. **Vote:** unanimous- carried.

Board secretary:

Sherry: I motion to appoint Breeann Logsdon as District Secretary. **Second-**JR.

Discussion-none. **Vote:** unanimous- carried.

I would also like to motion to approve Breeann Logsdon as Assistant to the Treasure. **Second-** JR. **Discussion-** none. **Vote:** unanimous- carried

PUBLIC INPUT: 3 minutes / No disrupting pursuant to CRS 18-9-108" & DMFPD

Bylaws.

INPUT ONLY. If issue is not on this agenda, it may be placed on next meeting's agenda. No issues presented at this time.

CHAIRMAN'S REPORT:

Assign board member positions

Sherry: **I motion** to replace Mike Kevilus with JR as chairman of the board.

Second- Patrick. **Discussion-** Sherry mentioned that she felt that a board chair was necessary at this time to complete unfinished business until the seating of the new board. She has had no communication with the other 2 board members; Elaine and Mike. A question was asked by a community member: does this constitute abandonment? Sherry believes that it may be considered abandonment at this time. **Vote:** unanimous- carried.

Sherry: **I motion** to place Patrick Smith as Communications. **Second-** JR.

Discussion- none. **Vote:** unanimous- carried.

Sherry: In addition, **I motion** to appoint Patrick Smith as Assistant Chair until the new board is seated and sworn in. **Second-** JR. **Discussion-** none. **Vote:** unanimous- carried.

Accept Sharyn Baker resignation

Sherry: **I motion** to accept Sharyn Baker's resignation. **Second-** JR.

Discussion- question by a community member- Did she give her resignation in writing? Sherry assured that the resignation was given via multiple emails. **Vote:** Unanimous- carried.

Bylaw updates:

JR: **I motion** to change some of the bylaws. (Attachment 3)

Page 5: 8 (A) for director qualifications and terms.

Change directors shall be electors of the district and include: directors should be electors of the district who own property in the district and live in the district.

Directors may not intrude with the everyday operations of the fire department or the fire chief. This was recommended by the lawyer.

Also, under the director qualifications: the terms recommended by the majority vote of the board.

The board may tell the fire chief what they would like for him to do including but not limited to the spending of money.

Page 7: 8 (G) Resignation and removal-

Change: Directors may be removed from office “only” by recall prescribed by statute.

Include: Take out “only” and put in “After” statue, “By other four board members when member has been counseled by the other 4 board members that they are out of bounds and not following by laws. To include, interfering with fire department’s everyday operations, causing trouble with other board members, or causing trouble with the public.

Page 8 (Q) Managers or administrators-

Change to: Manager or fire chief. Take out “administrators”. Take out “such manager or fire chief will approve all vouchers, orders, and checks for payment, and shall keep or cause to be kept regular books of account of all district transitions.” (Treasurer already does this)

Include: appoint fire chief, who’s responsibilities include, running of fire department and control of all stations and property, the fire chief will make sure the buildings and equipment of the district will be kept in top shape and in safe conditions for the employees and volunteers of the district including the public.

Second- Patrick. **Discussion-** community questioned when these updates would take effect and was notified that the changes would be posted the next day on the website. **Vote:** unanimous- carried.

New Volunteer/EMS application:

JR acknowledged that Roy Britt and Joshua Woodson passed the background check. **I motion** to accept these two as volunteers. **Second-** Patrick.

Discussion-none. **Vote:** unanimous- carried

VICE-CHAIRMAN'S REPORT:

Patrick stated there is nothing for the chairman’s report

COMMUNICATIONS REPORT:

Communications update

Patrick had a meeting with Colorado ARES and the Royal Gorge Canon City Amateur Radio Club: Dennis would like to donate a repeater, installation,

operation, and maintenance to be installed on the tower. **I motion** to install on the existing tower, for purposes in helping the district in case of emergencies in correlation with natural disasters, to help communication with and for the district, benefitting the citizens of Deer Mountain. This will be accomplished by volunteers and HAM radio instructors on site at no cost to the district. **Second-** JR.

Discussion- this will be placed just under the first section of the existing tower.

Vote: Unanimous-carried. (Attachment 4)

Grasshopper/Answerite

Patrick: Grasshopper is up to date. Answerite will be updated with the new captains and lieutenants according to Robert's list and will become operational ASAP.

Website Transition and/or Maintenance Person

JR: **I motion** that Elaine Foster be removed from the website and Patrick Smith take over. JR referred to an attachment that has been provided to Richard Chung: "The following motion was made and passed to change State website project manager and shall be made so to continue to work with Richard Chung and construct the State website for the DMFPD district and maintain an active role in producing such website for the citizens of the District and department to complete and go active at some point in July or August 2020." **Second-**Sherry. **Discussion-** Patrick said that until the State website takes over, GoDaddy has been renewed at a cost of \$29.98, which cannot be prorated for the year. This way, there will be a smooth transition to a single website for board information. The Firemen have the option of keeping the website Sharyn created, keep the GoDaddy website, or just go to the state website. Sherry stated that she has added her card for payment for the GoDaddy website. **Vote:** unanimous- carried. (Attachment 5)

Go Daddy renewal

Patrick: **I motion** to renew the GoDaddy website at \$29.98 for the year. **Second-** JR. **Vote:** unanimous- carried.

INSURANCE:

Insurance updates, Type-3 truck repairs

JR: Type 3 truck repairs are 100%. Insurance is taking care of everything. The person who hit the truck was only covered to \$10K.

COMMITTEE REPORTS:

Oversight Committee

Rachel Vinson could not be in attendance due to health reasons. Patrick did attend the community meeting and established there were no questions or issues to present to the board at this time.

Building committee

Station 3 (establish members and provide update)

The board would like to reinstate the building committee so that problems do not occur while continuing construction on station 3 and station 4. Patrick called for

volunteers: Jerry, Dave, Robert, Matt, Jon, and Natalie from the community have volunteered to be part of the committee. The committee is tasked with making sure surveys, permits, and materials are acquired properly. The survey for building 3 has come back and approved. Patrick: **I motion** for the building committee to consist of Jerry, Dave, Robert, Matt, Jon, and Natalie. **Second-** JR. **Discussion-** none. **Vote:** unanimous- carried.

Station 4 (establish members and provide update)

The board would also like to continue construction of station 4 on P path. Patrick: **I motion** to keep the same people on the station 4 committee. **Second-** JR. **Discussion-** volunteers agreed. **Vote:** unanimous- carried

STATION REPORTS: FIRE & EMS

Interim Fire Chief's report

Robert: Becky has agreed to take back the calendar, which is no longer going through LeeAnn Adams. Tom and Sherry both acknowledged that Becky requested to take over the calendar but not the cleaning. The cleaning was going to be taken over by Cherise pending board approval. Patrick: **I motion** to make Chyriese Marentette the cleaning person at \$100 per month. **Second-** JR.

Discussion-none. **Vote:** unanimous.

Robert: The CDC recommends no gatherings of more than ten (10) people. This is especially true of the elderly which make up a large percentage of our population. Bingo and department dinners will be on hold until further notice in order to comply with the mandate.

Robert: The decontamination site, personnel, and rigs down at station 2 are ready for use, however we still require a washer and dryer for uniforms and clothing.

Fire training hours & runs

Robert: Fire has had 4 runs and 9 hours of training. EMS has had 15 runs and 120 hours of training to include the EMR class that was provided by Sharyn Baker.

Wildland update

Robert: Fires are already picking up across the country. There was a 15% increase in the last month. There are 3 trucks up for wildland. There are engine bosses and crews set to go pending UAs and pack tests being passed. The crew members requiring UAs have been notified and are awaiting board approval. Each UA will cost approximately \$50, with nine (9) people notified. JR: **I motion** that we allow for the UAs to commence. **Second-** Sherry. **Discussion-** none. **Vote:** unanimous- carried.

Robert: Preparation for the new wildland website has been completed; all required information has been submitted. Deer Mountain is now only waiting for the site to go live.

Robert asked for the ALS re-certification of Steve Nutting be paid for by the

department. By ensuring Steve holds this certification, Deer Mountain has an ALS provider at night as well as during the day. Patrick: **I motion** that we pay for the ALS certification. **Second-** Sherry. **Discussion-** Please make sure that he does not let it expire again. **Vote:** unanimous- carried.

Robert would like Tom Adams to be reimbursed for the purchase of helmet stickers. Although it is unknown where the original request and receipt are, new copies will be provided to Sherry.

OLD OR UNFINISHED BUSINESS:

Mill Levy

JR: after speaking to Rachel (Oversite committee), **I motion** that the mill levy be tabled until it can be put onto the November election with the county. **Second-** Sherry. **Discussion-** none. **Vote:** unanimous- carried. (Attachment 6)

Election Update (including list of candidates)

Linda Gallegos requested a board resolution to cancel the upcoming election and accept the five (5) nominees by affirmation, as there is no election needed due to the limited number of nominees. The following members are JR Niblett (2 years), Joe Watts (2 years), Sherry Hastings (3 years), Carl Jones (3 years), Sharron Zuidema (2 years). The new board members names will be posted shortly. They will be officially seated on May 5, 2020. JR: **I motion** that we accept the election update and filling of the positions. **Second-** Patrick. **Discussion-** Sherry wanted to know why she got three years and was notified that She (Sherry) marked three years on her elector form. **Vote:** unanimous- carried.

JR: **I motion** to send the election information to the Canon City paper. **Second-** Sherry. **Discussion-** all parties involved in the elections have been notified. **Vote:** unanimous- carried.

NEW BUSINESS:

Authorize Bank account users

Sherry: **I motion** to approve JR Niblett to be added to DMFPD's bank account, which will allow us to have an additional authorized check signer and have a debit card issued to JR. **Second-** Patrick. **Discussion-** Tom asked if this was access to the district account or the Firefighters fund. Sherry said it is for the district. **Vote:** unanimous- carried.

Change who can contact Dan Slater

Sherry: **I motion** to have Elaine Foster and Kala Fritsche removed as being authorized to speak to the district lawyer. **Second-** Patrick. **Discussion-** none. **Vote:** unanimous- carried.

I motion to authorize JR Niblett to be our contact for our district lawyer until the new board is seated. **Second-** Patrick. **Discussion-** none. **Vote:** unanimous- carried

CORA Custodian (appoint person and pass resolution): We need to decide who our CORA representative is going to be at this time.

JR: I MOTION to pass resolution 20200318-02 appointing Sherry Hastings as

DMFPD CORA Custodian. **Second-** Patrick. **Discussion-** It has been brought to the boards attention that this is a very time consuming and at times labor intensive position. Sherry assured that there would be fewer problems and that she was able to perform the tasks required until the new board is seated and the insurance person is assigned. She also stated that the login and passwords have been changed. All the previous CORA requests are available on a thumb drive that she can mail when needed. The CORA requests put in during Kayla's time had not been completed, and may have been deleted. **Vote:** unanimous-carried.

Advertisement for Fire Chief

JR: Nothing has been done to set up an advertisement for Fire Chief. We are still waiting for information from the state and Dan Slater as to the requirements.

Sheriff's agreement

JR: Because we have a new Sherriff, a new Sherriff's agreement has to be signed. This is to allow the Sherriff to write fines for fire infractions. **I motion** that we have him sign the agreement, and it goes into the files. **Second-** Patrick. **Discussion-**none. **Vote:** unanimous- carried. (Attachment 8)

Title to Engine 11

JR had to send out to get a new title to engine 11 which is on its way. It should be back by next week. It is unknown where the original title is. The leasing company will be second on the title.

Statement

Sherry: Community: I have been on our board for some time now and have seen more than I have cared to. The untruths that are told, run rampant. I am not saying you have been lied to, I'm simply saying you haven't been told the whole story.

I would like to set a few things straight at this time. When our prior treasurer took an approved leave of absence for six (6) months, (which was a true medical reason), one of our board members led the board and our community to believe that they were taking care of the treasurer's duties. This was not the fact. Behind everyone's back, they were letting someone else take care of all of it. The person that was handling these duties is by far the most qualified person to ensure that things were done correctly and in a timely manner. This person did all the duties of a treasurer with no pay and not a single thank you; they got nothing. I myself mislead this community at our last meeting. I was asked about our website (.net). Yes, I was given the sign in and password information, but I was not the person that was doing all the uploading and maintenance; and for this, I apologize. This person did all of the uploading to DMFPD. Net, DOLO, and the SDA that was needed. I, and I alone, authorized this person to take care of all things that were needed. I was at the time the only board member that was attending to the needs of the DMFPD. I wasn't sure if they wanted their name out so I didn't acknowledge that they were handling all of it. I, no, we, owe Karen McKee a larger than life thank you. Karen stepped up and made sure that DMFPD didn't falter. She made calls, sent texts, and emailed. Now I don't know how many of

you have ever dealt with Karen when it comes to business, but she is to the point and if you wear your feelings on your shoulder, she will hurt them. Karen couldn't be here today, but I know that she is at home watching this meeting being live streamed. I will probably have a nasty email waiting for me when I get home. Karen, thank you for all you have done behind the scenes, I appreciate you! Community thanked Karen and applauded her. (Attachment 7)

Compensation for work done

JR: **I motion** to pay Karen for the work and help she has given to the board in the amount of \$1000 in either a check or gift card of her choosing. **Second-** Patrick. **Discussion-** none. **Vote:** unanimous- carried.

ANNOUNCEMENTS: JR: Next regular board meeting – April 15, 2020 at 6:00 PM

VOTE TO ADJOURN: JR: I make a motion to adjourn the meeting. **Second-** Sherry. **Vote:** unanimous carried.

(Supporting documentation to these minutes available upon request.)