



DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY ROAD 28, COTOPAXI, CO 81223
May 18, 2022 at 6:00 PM

CALL TO ORDER: The meeting was called to order by M. Hammons at 6:00 PM.

DIRECTORS PRESENT: Michael Hammons, Michael McKay and Gretchen Abel

PRAYER: Led by JR Niblett

PLEDGE of ALLEGIANCE: Led by M. Hammons

BOARD MEMBER POSITIONS:

- Motion by M. McKay to approve M. Hammons as President/Chairman of the DMFPD board. Second by G. Abel - Discussion: None - Vote: Unanimous, motion passed.
- Motion by M. McKay to approve G. Abel as Assistant Treasurer of the DMFPD board. Second by M. Hammons - Discussion: None - Vote: Unanimous, motion passed.
- Motion by M. Hammons to approve M. McKay as Communications/Construction Director of the DMFPD board. Second by G. Abel - Discussion: None - Vote: Unanimous, motion passed.

CHANGES TO THE AGENDA: G. Abel requests the addition of the approval of email password changes.

- Motion by G. Abel to change/reset the current DMFPD Gmail passwords. Second by M. Hammons
Discussion: None - Vote: Unanimous, motion passed.

MINUTES: M. Hammons

- Motion by M. Hammons to approve the April 28, 2022 Special Board Meeting minutes. Second by M. McKay
Discussion: None - Vote: Unanimous, motion passed.

TREASURER'S REPORT: G. Abel (*see attachments*)

- April Treasurer's report

Checking account balance as of April 1, 2022	\$ 778,978.70
Month of April deposits	\$ 94,603.60
Income plus beginning balance	\$ 873,582.50
Expenses to date	\$ 41,028.59
Total checking account funds	\$ 832,553.91
Emergency Reserves	\$ 53,429.82
Capital Improvements	\$ 22,839.27
Engine Debit Account	\$ 6,354.20
Total funds available (4/30/2022)	\$ 915,177.20

- Motion by M. McKay to accept the Treasurer's Report as presented. Second by M. Hammons
Discussion: None - Vote: Unanimous, motion passed.
- Motion by M. McKay to table approval of the Bills Paid Report. Second by G. Abel
Discussion: List of checks is available. A duplicate check was identified.
Vote: Unanimous, motion passed to table item. **ACTION ITEM** for M. Hammons to include the May 2022 Bills Paid Report on the June 2022 meeting agenda.
- Motion by G. Abel to appoint herself and M. Hammons as the points of contact with the district's CPA. Second by M. McKay
Discussion: None - Vote: Unanimous, motion passed.
- Motion by G. Abel to approve former Treasurer, Sherry Hastings to train in position responsibilities for one additional month. Second by M. McKay
Discussion: Karen McKee was also suggested to provide training. G. Abel welcomes any assistance that can be provided. - Vote: Unanimous, motion passed.

PUBLIC INPUT: - *see attachment*

1. Sharon Zuidema welcomed the three new board members. She appreciates their willingness to help Deer Mountain. She thanked the community for their support of the board during her term.
2. Bill Mohr commented that help to the board is available from the community. Suggested that the fire department should return to an unpaid, volunteer fire chief. Recommended community involvement to decide on providing EMS. Stated that designated tax dollars for the fire department should not be diverted to EMS.
3. Vince Stoldt, president of Glen Vista POA, commented on communication concerns with and lack of responsiveness from the interim fire chief, Rick Cleveland.

CHAIRMAN'S REPORT: M. Hammons

- Motion by M. Hammons to table review of Public Meeting Rules.
Second by M. McKay
Discussion: None - Vote: Unanimous, motion passed to table item.
ACTION ITEM for M. Hammons to include Public Meeting Rules on the June 2022 meeting agenda.
- Motion by M. McKay to table the approval of a Mill Levy Initiative. - *see attachment*
Second by M. Hammons
Discussion: Still a work in progress. - Vote: Unanimous, motion passed to table item.
ACTION ITEM for M. Hammons to include the Mill Levy Initiative on the June 2022 meeting agenda.
- Motion by M. Hammons to approve S. Zuidema to remain as the Website Administrator until June 15, 2022.
Second by M. McKay
Discussion: A new website administrator is needed. Seeking a competent community member volunteer. Note that \$100 per month in compensation is budgeted. - Vote: Unanimous, motion passed.
- Motion by M. Hammons/G. Abel to compile a posting for the website seeking a qualified site administrator. Second by M. McKay
Discussion: **ACTION ITEM** for M. Hammons/G. Abel to develop an advertisement. - Vote: Unanimous, motion passed.

VICE-CHAIRMAN'S REPORT: Still seeking two additional board members.

COMMUNICATIONS REPORT: M. McKay

Radios have been ordered.

STATION REPORTS: FIRE & EMS: Rick Cleveland - *see attachment*

- Motion by M. Hammons to accept the station's run reports.
Second by M. McKay
Discussion: Training hours not available. - Vote: Unanimous, motion passed.
ACTION ITEM for R. Cleveland to report on training hours at the June 2022 board meeting.
- Wildland - Crew has returned from a successful deployment to New Mexico. Wildland crew #432 available.
- New Hires - Nate Smith was previously approved for employment and is the new hire as an EMT/EMS driver.

OLD OR UNFINISHED BUSINESS: M. Hammons

- Wildland Billing - G. Abel has no background/experience in wildland billing. K. McKee completed billing in the 2021 wildfire season. Wildland funds are in their own account. Continued **ACTION ITEM** for M. Hammons to add Wildland Billing to the June 2022 meeting agenda.
Motion by M. McKay for Assistant Treasurer, G. Abel to assume the 2022 Wildland Billing with training from K. McKee.
Second by M. Hammons
Discussion: None - Vote: Unanimous, motion passed.
- Email Project Update - A new email system was agreed upon last month. Payment for the subscription needs to be approved. Continued **ACTION ITEM** for M. McKay to follow-up with B. Mohr before the June 2022 meeting.
- Fire Department Website Redesign - Continued **ACTION ITEM** for M. Hammons to add to the June 2022 meeting agenda.
- Engine Bosses Year End Bonus - Not all board members have had the opportunity to review the bonus proposal. Continued **ACTION ITEM** for M. Hammons to add to the June 2022 meeting agenda.

NEW BUSINESS: None

ANNOUNCEMENT: M. Hammoms

Next meeting is June 15, 2022 at 6:00 PM.

ADJOURNMENT: M. Hammons

Motion by M. McKay to adjourn the meeting at 6:40 PM.

Second by M. Hammons

Discussion: None - Vote: Unanimous, motion passed.

Respectfully submitted,

Supporting documents:

- *Treasurer's report*
- *Check detail*
- *Public input*
- *Mill levy increase draft*
- *Station reports*