



**DEER MOUNTAIN FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING MINUTES  
6181 COUNTY RD 28, COTOPAXI, CO 81223  
November 15, 2023 at 6:00 PM**

**CALL TO ORDER:** The meeting was called to order by Rose Abel at 6:00 PM.

**DIRECTORS PRESENT:** Rose Abel, Gretchen Abel, Nancy Mickelson and Cathy Mask

**PRAYER:** Led by Rick Cleveland

**PLEDGE of ALLEGIANCE:** Led by R. Abel

**CHANGE TO THE AGENDA:** The 2022 Financial Audit by auditors Garran, Ross & De Nardo is not yet complete and will be removed as an agenda item.

**MINUTES APPROVAL**

Motion by G. Abel to approve the October 18, 2023 Meeting Minutes. Second by R. Abel. Discussion: None. Vote: Unanimous, motion carried.

**TREASURER'S REPORTS:** G. Abel - (see attachments)

**September Treasurer's report**

Checking account balance as of September 1, 2023	\$ 580,265.53
Month of September deposits	\$ 12,276.94
Income plus beginning balance	\$ 592,542.47
Expenses to date	\$ 58,726.01
Total checking account funds	\$ 533,816.46
Emergency Reserves	\$ 62,429.82
Capital Improvements	\$ 324,839.27
Engine Debit Account	\$ 6,655.78
Total funds available (9/30/2023)	\$ 927,741.33

Motion by G. Abel to approve the September Treasurer's Report. Second by R. Abel. Discussion: None. Vote: Unanimous, motion carried.

**October Treasurer's report**

Checking account balance as of October 1, 2023	\$ 533,816.46
Month of October deposits	\$ 14,826.62
Income plus beginning balance	\$ 548,643.08
Expenses to date	\$ 21,565.27
Total checking account funds	\$ 527,077.81
Emergency Reserves	\$ 62,429.82
Capital Improvements	\$ 324,839.27
Engine Debit Account	\$ 6,655.78
Total funds available (10/31/2023)	\$ 921,002.68

Motion by G. Abel to approve the October Treasurer's Report. Second by R. Abel. Discussion: None. Vote: Unanimous, motion carried.

**October 2023 Bill's Paid Report**

Checking account balance as of October 1, 2023	\$ 533,816.46
Income thus far in October	\$ 10,824.57
Total income plus beginning balance	\$ 591,090.10
Total expenses to date	\$ 20,208.72
Current checkbook balance (10/18/2023)	\$ 549,868.78

Motion by G. Abel to accept the October Bills Paid Report. Second by R. Abel. Discussion: None. Vote: Unanimous, motion carried.

**November 2023 Bill's Paid Report**

Checking account balance as of November 1, 2023	\$ 527,077.81
Income thus far in November	\$ 6,669.55
Total income plus beginning balance	\$ 533,747.36

Total expenses to date \$ 21,073.00

Current checkbook balance (11/15//2023) \$ 512,674.36

Motion by G. Abel to accept the November Bills Paid Report. Second by R. Abel. Discussion: None. Vote: Unanimous, motion carried.

Motion by G. Abel to pass Resolution 20231115-01 to accept and add Assistant Treasurer, N. Mickelson as a signatory on the DMFPD accounts at the Bank of the San Juans effective November 15, 2023. Second by R. Abel. Discussion: None. Vote: R. Abel-YES; G. Abel-YES; C. Mask-YES; N. Mickelson-ABSTAIN

**PUBLIC COMMENT:** None

Clarification that there were no new applicants for the open board director position.

**CHAIRMAN'S REPORT:** None

**VICE CHAIRMAN'S REPORT:** None

**CGC REPORT:** C. Mask

Laurie McKay and Dawn White reported that after years of work, the grant application for the CWPP was submitted on time. However, the expiration date for EIN was missing. The point of contact with the Colorado Forest Service will attempt to support the application.

**ASSISTANT TREASURER'S REPORT:** None

**STATION REPORTS:** R. Cleveland

Fire/EMS: Since the last meeting the department has responded to a total of 18 calls. There were 10 total EMS calls, 4 MVA, 2 Structure fires, 1 Outside fire and 30 Training hours.

The Trunk-or-Treat was well attended despite the bad weather.

A Christmas Bazaar is planned for December 2.

Delivery for the Brighton truck is December.

Purchase requests for next month were submitted to the Treasurer, G. Abel. The payment to Dr. Geiger will need to be reviewed. All other requests were approved or had already been paid.

Allison Newlen took a CPR Instructor Course at her own expense. In order to complete the course, she must show that she has access to American Heart Association equipment to teach with and therefore she submitted the purchase request for equipment. In the past, DMFPD has paid for completed training. **ACTION ITEM** for R. Cleveland to enter into a contract with Allison Newlen; only then could the board approve the equipment purchase and reimbursement for coursework paid and passed.

**NEW BUSINESS:** None

**OLD UNFINISHED BUSINESS:** None

**ANNOUNCEMENTS:** R. Abel

Next regular board meeting rescheduled for December 13, 2023 at 6:00 PM.

**ADJOURNMENT:**

Motion by R. Abel to adjourn the meeting at 6:20 PM. Second by G. Abel. Discussion: None. Vote: Unanimous, motion carried.

Respectfully submitted,  
Anita Gregg, recording secretary

Supporting documents:  
Treasurer's Reports  
Bills Paid Reports