



**DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY ROAD 28, COTOPAXI, CO 81223
September 21, 2022 at 6:00 PM**

CALL TO ORDER: The meeting was called to order by Kathy Reese at 6:00 PM.

DIRECTORS PRESENT: Kathy Reese and Sherry Hastings

DIRECTOR ABSENT: Gretchen Abel

PRAYER: Led by Rick Cleveland

PLEDGE of ALLEGIANCE: Led by K. Reese

CHANGES TO THE AGENDA - S. Hastings adds Purchase Requests to the agenda following Wildland.

TREASURER'S REPORT: S. Hastings (*see attachments*)

● **August Treasurer's report**

Checking account balance as of August 1, 2022	\$ 738,342.84
Month of August deposits	\$ 162,930.86
Income plus beginning balance	\$ 901,273.70
Expenses to date	\$ 86,648.12
Total checking account funds	\$ 814,625.58
Emergency Reserves	\$ 53,429.82
Capital Improvements	\$ 47,839.27
Engine Debit Account	\$ 3,834.56
Total funds available (8/30/2022)	\$ 919,729.23

● **September 2022 Bill's Paid Report**

Checking account balance as of September 1, 2022	\$ 814,625.58
Income thus far in September	\$ 9,000.00
Total income plus beginning balance	\$ 823,625.58
Total expenses to date	\$ 35,196.48
Current checkbook balance (9/20/2022)	\$ 788,429.10

- Motion by S. Hastings to approve the August Treasurer's Report.
Second by K. Reese - Discussion: None - Vote: Unanimous, motion carried.
- Motion by S. Hastings to accept the September Bills Paid Report.
Second by K. Reese
Discussion: Reminder that documentation on invoices paid is available. Vote: Unanimous, motion carried.
- **WILDLAND UPDATE** - S. Hastings - Total amount billed to date is \$138,348.21 - *see attachment*.
- **PURCHASE REQUESTS** - S. Hastings
Reminder that Purchase Request should be provided to the Treasurer BEFORE the board meeting and not AT the meeting. In the future, any late submissions will not be considered until the next monthly meeting.
 1. Motion by S. Hastings to approve the oil change and fuel filter replacement on Support One in an amount not to exceed \$608. Second by K. Reese - Discussion: Oil has not been changed since May 2022 and dashboard light has come on. Vote: Unanimous, motion carried.
 2. Motion by S. Hastings to approve the purchase of supplies (electrical tape, lube, step drill bit) in an amount not to exceed \$90. Second by K. Reese - Discussion: Purchase of drill bit on a separate receipt. Copies of approved purchases requested. Vote: Unanimous, motion carried.
 3. Motion by S. Hastings to approve the purchase of an E1 Pumper not to exceed \$20,000 +tax +title +license +pick up in PA expenses +fuel. Second by K. Reese - Discussion: New pumper costs \$17,000 and will carry foam. Engine #411 will be sold as is for \$30,000 to \$40,000. All removable equipment to be detached from #411 and remains with DMFPD. Vote: Unanimous, motion carried.
- **PUBLIC COMMENT:** None
- **CHAIRMAN'S REPORT:** None
- **VICE-CHAIRMAN'S REPORT:** K. Reese
 1. **Tower Lights** - FAA requires lights on towers that are 200' or over. The DM tower is only 50'. FAA confirmed the helipad is not certified and they have no jurisdiction. REACH helicopter operators were

consulted and tower lights were not a concern.

2. **Grant Committee** - A committee will be formed to work with the board to research grant opportunities.

COMMUNICATIONS REPORT: None

ASSISTANT TREASURER'S REPORT: None

STATION REPORTS: R. Cleveland

- **Fire/EMS:** Responded to a total of 24 calls. There were 13 total EMS calls, 3 MVA (note: 3 serious), 2 Smoke Investigations and 1 Wildland Fire (note under 3 acres).
- **Wildland Update:** Wildland crew has returned. In the future, Phil Stevens will go out to fires on his own. DM has no engine boss.
- **State of Colorado Grant:** An equipment and supplies grant for \$191,877.84 was awarded. This is not a reimbursable grant, so there is no DM out of pocket expense.
- **Fremont County Grant Status:** No update
- **New Hires/Volunteers:** One new EMT hire (Alex Whitney) and one new wildland firefighter (Kyle Rogers).
ACTION ITEM for R. Cleveland to provide Treasurer, S. Hastings accurate hiring paperwork.

New main fire truck is a Type One and will replace Engine #411. Equipment from the old truck will go on the new truck. The spare generator to be used to negotiate the old truck sale.

Robert Themel is another new EMT hire. Community requests to reinstate Emergency Medical Services.

(Request by K. Reese to recess meeting.)

Motion by K. Reese to approve all three new hires.

Second by S. Hastings - Discussion: None - Vote: Unanimous, motion carried.

OLD OR UNFINISHED BUSINESS:

- **Truck Replacement** - R. Cleveland: Truck #462 at Station Two is still broken down. \$400 repair costs needed. Offer to purchase as is at \$3500. Wildland truck #431 to be staged at Station Two.
- **Pinnacle Audit** - K. Reese: There is no audit ongoing for Workman's Compensation.

ANNOUNCEMENTS: Next regular board meeting scheduled for October 19, 2022 at 6:00 PM.

ADJOURNMENT:

- Motion by K. Reese to adjourn the meeting at 6:40 PM.
Second by S. Hastings - Discussion: None - Vote: Unanimous, motion carried.

Respectfully submitted,
Anita Gregg, secretary

Supporting documents:
- Treasurer's Report
- Bills Paid Report
- P/L Budget Performance
- Wildland Update