



**DEER MOUNTAIN FIRE PROTECTION DISTRICT
SPECIAL BOARD MEETING MINUTES
6181 COUNTY ROAD 28, COTOPAXI, CO 81223
July 2, 2022 at 10:00 AM**

1. Meeting called to order at 10am by Mike McKay
2. Prayer led by Rick Cleveland
3. Pledge of allegiance led by Mike McKay
4. Board member Mike Hammons resignation was accepted by Mike McKay.
5. Board member Jay Hyde resigned/withdrew as a part of the board per Mike McKay.
6. New board member Kathy Reese. Motioned, seconded and voted on by Mike McKay.
7. New board member Sherry Hastings. Motioned, seconded and voted on by Mike McKay.
8. New board member Gretchen Abel. Motioned, seconded and voted on by Mike McKay.
9. Oath of office by Mike McKay, Kathy Reese, Sherry Hastings and Gretchen Abel sworn in.
10. Board member positions by Mike McKay. Kathy Reese as Vice Chair. Seconded, no discussion. Kathy Reese abstained from voting. Unanimous vote.
11. Sherry Hastings as Treasurer by Mike McKay. Seconded, no discussion. Sherry Hastings abstained from voting. Unanimous vote.
12. Gretchen Abel as Assistant Treasurer by Mike McKay. Seconded, no discussion. Gretchen Abel abstained from voting. Unanimous vote.
13. Mike McKay resigned as a board member.
14. Treasurer, Sherry Hastings, motioned to appoint Karen McKee as our National Incident Biller and receive the 1% that the state approved as a billing fee. **Action item** for Rick Cleveland to provide a list of wildland people, whether they are contract or employee. Also to obtain a signed contract from them.
15. Treasurer, Sherry Hastings, motioned to appoint Gretchen Abel as a contact person for our CPA Lenny Merriam. Seconded, no discussion. Gretchen Abel abstained from voting. Unanimous vote.
16. Treasurer, Sherry Hastings, motioned to appoint herself as a contact person for our CPA Lenny Merriam. Seconded, no discussion. Sherry Hastings abstained from voting. Unanimous vote.
17. Assistant Treasurer, Gretchen Abel, motioned to add Sherry Hastings and herself to have bank authorization to all accounts and have debit cards issued from the account. Also to add Kathy Reese as a signer only on the bank accounts. Seconded, no discussion. Unanimous vote. Resolution #20220702-01.
18. Vice Chair, Kathy Reese, motioned for herself to be the primary contact with the DMFPD attorney, and Sherry Hastings to be the secondary contact. Seconded, no discussion. Unanimous vote.
19. Vice Chair, Kathy Reese, motioned for Gretchen Abel to be our official custodian of CORA. Seconded, no discussion. Gretchen Abel abstained from voting. Unanimous vote. Resolution #20220702-02.
20. Item on the agenda for Mike McKay, led by Sherry Hastings. Maintenance repair for Truck E431. The repair cost is \$3044.74. Additionally, the purchase of a printer and ink for the fire department at a cost of \$358.23. Motion to approve, seconded, no discussion. Unanimous vote.
21. Item on the agenda for Mike McKay, led by Sherry Hastings. Email for wildland billing and for the board. Per Ann Terry at the SDA, we can continue to use the gmail account.
22. Wildland PPE. **Action item** for Rick Cleveland: A complete list of equipment needed, supply a vendor with pricing for the purchase order. Inventory is underway.
23. Announcement by the Vice Chair, Kathy Reese, that the next regular meeting will be July 20, 2022 at 6pm.
24. Motion to adjourn by Kathy Reese. Seconded, no discussion. Unanimous vote.

Supporting documentation:

- Oath of Office - G. Abel
- Oath of Office - S. Hastings
- Oath of Office - K. Reese
- Resolution #20220702-01
- Resolution #20220702-02