



**DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY RD 28, COTOPAXI, CO 81223
September 20, 2023 at 6:00 PM**

CALL TO ORDER: The meeting was called to order by Suzanne Burks at 6:01 PM.

DIRECTORS PRESENT: Suzanne Burks, Gretchen Abel, Rose Abel and Nancy Mickelson

PRAYER: Led by Rick Cleveland

PLEDGE of ALLEGIANCE: Led by S. Burks

MINUTES APPROVAL

Motion by S. Burks to approve the August 16, 2023 Meeting Minutes. Second by R. Abel. Discussion: None.
Vote: Unanimous, motion carried.

ADDITION OF NEW BOARD MEMBER:

Motion by G. Abel to ask Cathy Mask to join the Deer Mountain Fire Protection District board. Second by R. Abel. Discussion: Cathy Mask moved into the district about one year ago. She is retired and would like to help out. Vote: Unanimous, motion carried.

The Oath of Office was administered by G. Abel to C. Mask.

Motion by G. Abel to appoint C. Mask as the Director of Communications, Grants and Construction for the DMFPD. Second by R. Abel. Discussion: None. Vote: Unanimous, motion carried. - *see attachments*

TREASURER'S REPORT: G. Abel - *see attachment*

AUGUST Treasurer's report

Checking account balance as of August 1, 2023	\$ 569,634.72
Month of August deposits	\$ 54,109.42
Income plus beginning balance	\$ 623,744.14
Expenses to date	\$ 43,478.61
Total checking account funds	\$ 580,265.53
Emergency Reserves	\$ 62,429.82
Capital Improvements	\$ 324,839.27
Engine Debit Account	\$ 6,655.78
Total funds available (8/31/2023)	\$ 974,190.40

Motion by G. Abel to approve the August Treasurer's Report. Second by N. Mickelson. Discussion: None. Vote: Unanimous, motion carried.

SEPTEMBER 2023 Bill's Paid Report

Checking account balance as of September 1, 2023	\$ 580,265.53
Income thus far in September	\$ 10,824.57
Total income plus beginning balance	\$ 591,090.10
Total expenses to date	\$ 41,221.32
Current checkbook balance (9/20/2023)	\$ 549,868.78

Motion by G. Abel to approve the September Bill's Paid Report. Second by R. Abel. Discussion: None. Vote: Unanimous, motion carried.

PUBLIC COMMENT: None

CHAIRMAN'S REPORT: S. Burks

Follow up on safety at the firehouse: The process of getting three bids for work on the heaters revealed that the current heaters are IBC compliant in Building A. Building code indicates the manufacturer recommended installation is to be and has been followed. No new work is needed. Bids for generators are still in progress.

VICE-CHAIRMAN'S REPORT: None

CGC REPORT: None

ASSISTANT TREASURER'S REPORT: None

STATION REPORTS: R. Cleveland

Fire/EMS: Since the last meeting the department has responded to a total of 42 calls. There were 20 total EMS calls, 9 MVA, 1 Gas leak, 1 Fire alarm, 3 Smoke investigations, 1 Medical alarm, 8 Outside fires and 114 Training hours.

Smoke/CO detectors have been delivered. Exit signs are expected soon. Items combined are under budget.

Two new volunteer firefighter applicants.

Purchase request from new EMS staff member (Bryce), to purchase new patient reporting software. To improve the EMS system at Deer Mountain, a proposal to shift to ESO-EHR was recommended. This new software is easy-to-use, more streamlined, used by Custer County and offers features such as LIFEPAK integration that will assist with patient processing. There is a one-time cost of \$595 and an annual maintenance fee of \$1990. Currently, the department has purchased and uses ImageTrend with an annual maintenance fee of \$99. Citing the lack of funds available, the board did not approve the request for a change in patient reporting software.

There are changes coming with respect to the Emergency Medical Services licensure moving from county to state oversight. Other specific process changes coming in the future. EMS will keep the board informed.

Q - How is the department progressing with a wildland fire engine boss? A - Crew and truck are ready and awaiting availability of an engine boss. DM has had no wildland income this season. The goal for next wildland fire season is to have three DM engine bosses and another tender available. Additionally for next season, training an ambulance crew to go out on wildland fires is expected.

Note that the cost/charges for a DM ambulance run will increase.

S. Burks offered the services of a grant writer to assist the department with grant language. Tamara Jones will be working on EMS grants.

OLD UNFINISHED BUSINESS:

The Oath of Office paperwork for board members could not be located or was not turned in timely to Fremont County. Therefore, G. Abel, R. Abel, S. Burks and N. Mickelson again took the Oath of Office administered by R. Cleveland. - *see attachments*

Bids for generators are still in progress.

NEW BUSINESS: None

ANNOUNCEMENTS: S. Burks

Next regular board meeting scheduled for October 18, 2023 at 6:00 PM.

ADJOURNMENT:

Motion by S. Burks to adjourn the meeting at 6:32 PM. Second by G. Abel. Discussion: None. Vote: Unanimous, motion carried.

Respectfully submitted,
Anita Gregg, recording secretary

Note continued ACTION ITEMS:

ACTION ITEM for G. Abel to review/update/create/change DM email addresses assigned to board members, fire chief and assistant to the chief.