



DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY ROAD 28, COTOPAXI, CO 81223
July 21, 2021 at 6:00 PM

CALL TO ORDER: The meeting was called to order by Sharon Zuidema at 6:00 PM.

DIRECTORS PRESENT: Chairman, Sharon Zuidema - Vice Chairman, Kathy Reese - Treasurer, Sherry Hastings

DIRECTOR ABSENT: Insurance Director, Carl Jones

PRAYER: Led by JR Niblett

PLEDGE of ALLEGIANCE: Led by Sharon Zuidema

MINUTES: Sharon Zuidema

- Motion by Sharon Zuidema to approve the June 16, 2021 regular board meeting minutes.
Second by Kathy Reese
Discussion: None
Vote: Unanimous - motion carried

TREASURER'S REPORT: Sherry Hastings - *see attachments*

- Treasurer's report

Checking account balance as of June 1, 2021	\$ 581,392.90
Month of June deposits	\$ 25,085.72
Income plus beginning balance	\$ 606,478.62
Expenses to date	\$ 35,335.98
Total checking account funds	\$ 571,142.64
Emergency Reserves	\$ 50,429.82
Capital Improvements	\$ 19,839.27
Engine Debit Account	\$ 4,875.76
Total funds available (6/30/2021)	\$ 646,287.49
- July 2021 Bill's Paid Report

Checking account balance as of July 1, 2021	\$ 559,759.88
Income thus far in July	\$ 34,155.89
Total income plus beginning balance	\$ 593,915.77
Total expenses to date	\$ 17,684.75
Current checkbook balance (7/21/2021)	\$ 576,231.02

Motion by Sherry Hastings to approve the June 2021 Treasurer's Report.
Second by Sharon Zuidema
Discussion: None
Vote: Unanimous - motion carried

Motion by Sherry Hastings to accept the July 21, 2021 Bill's Paid Report.
Second by Sharon Zuidema
Discussion: None
Vote: Unanimous - motion carried

- Sherry Hastings mentioned that DMFPD should also be looking for a new treasurer.

PUBLIC INPUT: (*see attachment*)

1. Ginger Delker
 - Reported on the upcoming Firefighter Open House. It is scheduled for Saturday, September 25 - 8:00 AM to 12 noon.
2. Bill Mohr -
 - a. Commented on the scheduling of a March 2021 special board meeting - *see attachments*. He requested an apology from Jon Oldfield and/or the board. Jon Oldfield was not in attendance. No apology offered.
 - b. Commented on his inquiry with DOLA in reference to the DMFPD bylaw change of June 16, 2021. Provided information: The removal of a director is not a legally available option any special district board

may take. Directors are elected (or appointed) and cannot be removed by board vote, but only by the vote of the electorate. He encouraged the board to contact DOLA. **Action item** for Kathy Reese.

CHAIRMAN'S REPORT: Sharon Zuidema
Community Rental Hall Agreement - *see attachment*

- Motion by Sharon Zuidema to approve the Deer Mountain Community Hall Rental Agreement as presented - *see attachment*. **Action item** for Sharon Zuidema to email agreement to Ginger Delker.
Second by Kathy Reese
Discussion: None
Vote: Unanimous - motion carried
- Website Update -
 - The National Fire Contract is on the website.
 - **Action item** remains for Kevin Colvin to provide EMS information to Sharon Zuidema.
 - REACH and AirMed information will be posted in 3 days.
 - As a backup, Kathy Reese will also be getting website information from the State of Colorado.
- Mill Levy - Per the election calendar for Colorado, a letter of intent is needed by July 22. The county assessor, Stacy Seifert, does not yet have information on the Fremont County tax base increase. Whether the district asks for a mill levy increase or how much this year is dependent on how the tax base has changed. An answer from Fremont County is expected early to mid August 2021. The letter of intent does not obligate DMFPD to have an EMS question on the ballot.
Motion by Sharon Zuidema to approve the submission of a letter of intent for a mill levy question on the November ballot - *see attachment*.
Second by Kathy Reese
Discussion: None
Vote: Unanimous - motion carried

VICE-CHAIRMAN'S REPORT: Kathy Reese

- By-laws review - Review is ongoing and proposed changes will be brought forward at the next board meeting.

COMMUNICATIONS REPORT: None. Carl Jones not in attendance.

INSURANCE REPORT:

- Construction updates provided by JR Niblett.
 - Substation 4 building - no definite information
 - P Path property - Attorney Dan Slater has sent a letter to the neighbor. They have three weeks to remove the fence.
 - Station 3 - DMFPD no longer owns this building and will shut off utilities. Keys have not yet been turned over to new owners.

STATION REPORTS: FIRE & EMS: JR Niblett

- Responded to a total of 26 calls
22 were EMS calls that included: 8 helicopter transports; 9 transports to St. Thomas More; 2 transports to Heart of the Rockies; 4 medical calls without transport; 4 fire calls; 3 motor vehicle accidents (with one hazmat response); 1 mutual aid response with Custer County. **Action item** for JR Niblett to schedule a meeting in August with Custer County Fire & EMS concerning mutual aid. Total of 72 hours of training.
- Wildland
The Forest Service has requested Phil Stevens attend logistics school.
Nick Ophaug will be a new hire, engine boss.
Connor Martin recently applied as firefighter/EMT.
Action item for JR Niblett and Kevin Colvin to provide all hiring/payroll information to Sherry Hastings.
- EMS - No new billing information.

OLD OR UNFINISHED BUSINESS: Hazardous Waste Cleanup

Cleanup has not started. Spaccamonti Excavating, LLC requested full payment upfront prior to scheduling cleanup work. The fire department is seeking other bids. No response for grant funds available for cleanup. Dan Slater will immediately put a lien on the property for reimbursement to the department for cleanup cost.

NEW BUSINESS:

- Fire Department -

- JR Niblett has attended recent classes in reference to various laws. Suggested that new board policies on employee and volunteer on-call/overtime payments may be needed. **Action item** for JR Niblett to send a copy of Federal laws requiring review to the board.
- Training is mandatory and documentation (i.e. sign in sheets, copies of training materials etc) of professional development is required.
- JR Niblett has decided to retire. **Action item** for JR Niblett to send a letter of resignation to the board. **Action item** for Sharon Zuidema to prepare an advertisement for a new fire chief. Sharon Zuidema thanked JR Niblett for his dedication to Deer Mountain.

ANNOUNCEMENTS:

The next meeting is August 18, 2021 at 6:00 PM.

ADJOURNMENT

Motion to adjourn by Sharon Zuidema

Second by Sherry Hastings

Discussion: None

Vote: Unanimous - motion carried

Meeting adjourned a 6:52 PM

Respectfully submitted,
Anita Gregg, secretary

(Supporting documentation to these minutes available upon request.)