



DEER MOUNTAIN FIRE PROTECTION DISTRICT SPECIAL BOARD MEETING MINUTES September 1, 2018 @ 0930 hours.

CALL TO ORDER: J.R. Niblett.

DIRECTORS PRESENT: J.R. Niblett, Elaine Foster & Crystal Warner. (Absent: Patrick Smith & Sarah Killough)

PRAYER: by Elaine

PLEDGE OF ALLEGIANCE: led by J.R. Niblett

OATH OF OFFICE – J.R. administered the Oath of Office to A. Crystal Warner

CHANGES TO AGENDA: None

MINUTES: Crystal motioned to approve the August 15, 2018 regular meeting minutes. Elaine 2nd.
Motion carried.

PUBLIC STATEMENTS: None.

TREASURER'S REPORT:

Elaine read Resolution 20180901-01 to remove Darcy Themel from the Bank of the San Juan accounts, add Patrick Smith and to issue Patrick a debit card attached to the main checking account. Elaine motioned to approve the resolution. J.R. 2nd. Motion carried.

CHAIRMAN'S REPORT:

- Approve new application(s)- J.R. motioned to approve Glenn Allen Wyatt. Elaine 2nd. Motion carried.
- Lawyer reevaluation – J.R. motioned to change the District's Special District attorney to Dan Slater. Elaine 2nd. Dan Slater used to be the District's attorney. Dan is a Special District attorney in Canon City. He charges \$135/hour.

Legal assistant is \$60/hour. J.R. amended his motion to include approving Attorney Slater's employment agreement. Elaine 2nd the amended motion. Motion Carried.

J.R. motioned to send a letter to Attorney Rowley to inform him that the District will no longer need his services. Elaine 2nd. Elaine will write the letter and J.R. will go pick up the records. Motion carried.

STATION REPORTS: FIRE & EMS

- Stations 1,2 & 3 updates – Engine 14 is back in service at no cost. There was a loose hose. The transmission fluid does not need to be replaced.

The throttle cable for Engine has been ordered. Lights have been ordered for Support 11.

Elaine suggested possibly installing Jake brakes for Engine 11, E14, E21, T11 in the future.

- EMT-I class updates – EMT-I class starts next Friday (Sept. 7, 2018). Elaine explained that the Dean of the college is approving a contract. The board will review the contract before signing. Elaine motioned that she (Elaine) is authorized to sign the contract if it is appropriate. J.R. 2nd. Motion carried.

Elaine has spoken to each student and they will sign a three-year contract to serve DMFPD and to pay back the District over three years. Monthly payments will be required from each student. The contracts will be approved by the board at a future date. Elaine motioned to pay Jay DeMay \$2,000 to teach the class after the contract with PCC is signed, another \$2,000 in November, January and March plus \$325 for copies (ink & paper) for a total amount of \$8,325. J.R. 2nd. Motion carried.

At 9:59 J.R. Motioned to suspend for 5 minutes. Elaine 2nd. Motion carried. Meeting was resumed at 10:04

- Purchase requests –

None. **COMMUNICATIONS**

REPORT: None.

INSURANCE REPORT:

- Meeting with VFIS update- Crystal reported that Chris Rodgers came from VFIS and took photos. Chris said that Station 3 must have keypad locks to be covered. Joe will take care of changing the locks asap. Chris also indicated that meetings cannot be held at other stations because they are not A.D.A. compliant.

Citizens in the stations must be accompanied by fire personnel. Karen said that the SRU for station 3 was approved by the county for fire personnel only and that's how the District avoided having to install a paved parking area. Chris told Crystal that there should be rental agreements when the building is used by community members/organization. Chris will be sending Crystal more information. Crystal will be updating the replacement values with VFIS.

VFIS will provide training videos at a minimal cost for such things as driving, vehicle maintenance, etc.

VICE-CHAIRMAN'S REPORT: None.

COMMITTEE REPORTS: None.

NEW BUSINESS: None.

OLD/UNFINISHED BUSINESS: None.

ANNOUNCEMENTS: J.R. announced that the next regular meeting will be September 19, 2018 at 6:00 PM.

ADJOURNMENT: J.R. motioned to adjourn the meeting. Elaine 2nd. Motion carried.