

January 27, 2017 DMFPD Special Meeting

Meeting was called to order by Chairmen Gerry Hoover at 11:30. Those present were, Gerry, Karen, Mike and Darin.

Items on Agenda:

1. **Fill Director Vacancy.** Gary Pickens offered to fill vacancy left by Barry Cole resigning. Gerry made motion to accept Gary as board member, Karen seconded motion carried. Gary was then administered the oath of office by Gerry Hoover.
2. **Building committee recommendations:** Darin had emailed building quotes and estimates to everyone earlier in January. After review and discussion it was decided that Darin would get quotes to have the concrete work done by a contractor rather than relying on volunteers. Darin has an excavator lined up. Darin motioned to allocated \$40000 in the 2017 budget to get the concrete installed, the building erected and doors installed, with the remaining work to be done by volunteers as it fits into the year's budget. Seconded by Mike, motion carried.
3. **Station 3 10K water tank;** Gary Pickens found and purchased a 10000 gallon water tank for \$1500. He will deliver to ISLA for \$300. Darin Anderson made motion to pay Gary Pickens \$1800 for tank and delivery which is planned for next week. Seconded by Karen, motion carried.
4. **Budget Amendments:** The 2017 budget amendments previously sent out to board members were reviewed in detail and a number of changes were made. Karen motions to hold a budget hearing at the February regular meeting to approve the results of the changes made in this meeting. Motion seconded by Gerry, motion passed unanimously. Karen will post the budget amendments for public viewing and put the budget hearing notice in the Daily Record.
5. **Spending/Reimbursement Protocols:** Darin reviewed and reminded everyone of the protocols in place for spending and requesting purchases. Everyone was reminded to get written quotes and multiple quotes when able to and applicable. Gerry Hoover suggested that the District needs a purchasing agent. Gary Pickens volunteered to do this job, which will relieve some of the burden on Chief Watts. Gerry made motion to appoint Gary Pickens as Purchasing Agent, Karen seconded motion carried.
6. **EMS HR & Payroll:** Darin will put together a memo, to be reviewed by Chief Watts, and distribute to all EMS personnel to ensure that everyone has the same information and the explanation of why there was a need to cut back shift hours.
7. **Station 2 Apparatus:** After discussion: the District board feels it is extremely important to get a fire truck to Station #2. The plan in early December was to have engine 21 moved to Station #2. However, Chief Watts wanted to wait until remodeling was completed. He stated he would be finishing the trim this week. It was then understood that Engine #21 would be moved to Station 2 soon. No motion was made dictating this action.

Meeting adjourned 12:50 p.m.