



**DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY RD. 28, COTOPAXI, CO 81223
December 16, 2020 at 6:00 PM**

CALL TO ORDER: The meeting was called to order by Sherry Hastings at 6:00 PM.

DIRECTORS PRESENT: Insurance Director, Carl Jones - Treasurer, Sherry Hastings - Communications Director, Joe Watts

DIRECTOR ABSENT: Vice-chairman, Sharon Zuidema

PRAYER: Led by JR Niblett

PLEDGE of ALLEGIANCE: Led by Joe Watts

CHANGES TO THE AGENDA: Sherry Hastings

- Sharon Zuidema is not in attendance and Sherry Hastings will cover her reports.
- Motion by Sherry Hastings to add the approval of the December 10, 2020 special board meeting minutes.
Second by Carl Jones
Discussion: None
Vote: Unanimous - motion carried

2020 Budget - Sherry Hastings

- Motion by Sherry Hastings to pass Resolution 20201216-01 for Supplemental Budget and Appropriation.
- see attachment
Second by Carl Jones
Discussion: None
Vote: Unanimous - motion carried

MINUTES: Sherry Hastings

- Motion by Joe Watts to approve the November 18, 2020 regular board meeting minutes and the December 10, 2020 special board meeting minutes.
Second by Sherry Hastings
Discussion: None
Vote: Unanimous - motion carried

TREASURER'S REPORT: Sherry Hastings (*see attachments*)

- Treasurer's report

Checking account balance as of November 1, 2020	\$ 318,152.48
Month of November deposits	\$ 134,614.96
Income plus beginning balance	\$ 452,767.44
Expenses to date	\$ 112,245.32
Total checking account funds	\$ 340,522.12
Emergency Reserves	\$ 50,429.82
Capital Improvements	\$ 19,839.27
Engine Debit Account	\$ 4,013.34
Total funds available (11/30/2020)	\$ 414,804.55
- November Bills Report

Checking account balance as of December 1, 2020	\$ 325,792.36
Income thus far in December	\$ 42,864.54
Total income plus beginning balance	\$ 368,656.90
Total expenses to date	\$ 17,889.21
Current checkbook balance	\$ 350,767.69

Motion by Sherry Hastings to approve the treasurer's report

Second by Carl Jones
Discussion: None
Vote: Unanimous - motion carried

Motion by Sherry Hastings to accept the bill's report
Second by Carl Jones
Discussion: None
Vote: Unanimous - motion carried

- Wildland Income - Checks for \$48,000 and \$40,051.22 are still outstanding. Total wildland truck income to date is \$269,012.

PUBLIC INPUT: none

CHAIRMAN'S REPORT: Acting Chairman, Sharon Zuidema's report provided by Sherry Hastings

- Note that Patrick Smith's resignation was formally accepted by the board on November 18, 2020.
- Tate Parsons passed the background check and his volunteer application as a new volunteer fireman has been approved.
- COVID-10 update provided by JR Niblett: The county is in Orange status and may move to Red status in the near future. EMT staff must wear a mask when dealing with patients. The community center is closed. First responders will be some of the first eligible for a COVID-19 vaccine.
- Two candidates, Bill Mohr and Kathy Reese, are interested in the open board director position. These resumes will be reviewed in executive session as part of the new business agenda of the January 20, 2021 meeting. Clarification - the board opening is not for any specific position title such as chairman.

VICE-CHAIRMAN'S REPORT: Sharon Zuidema's information provided by Sherry Hastings

- A reminder that any website updates should be provided via email with 48 hours notice to the webmaster. For immediate changes to the website, please contact Sharon Zuidema by phone.
- The 2020 Mill Levy Election Results have been certified. DMFPD is waiting on final invoicing from Fremont County for labels.
- Sharon Zuidema will be attending board meetings by phone through March. A director is required to attend board meetings. Attendance may be made via telephone conference. As long as the director is able to hear and be heard, telephonic attendance satisfies the attendance requirement per CRS §24-6-402(1)(b)

COMMUNICATIONS REPORT: Joe Watts

- Radios/batteries are needed. Patrick Smith has information. JR Niblett is investigating grants.

INSURANCE REPORT: Carl Jones

- JR Niblett stated that a new insurance underwriter is in place.
- Carl Jones informed the board that at this time, rates will not increase. He stated that per the state, the ISO rating in most parts of the district is 10.

COMMITTEE REPORTS

- Oversight Committee: Rachel Vinson - no report
- Station 3 update: No progress. Awaiting legal advice.
- Station 4 update: No progress. Concerns with property located at P Path and Copper Gulch Road include: no committee leadership; loss of funding from Cody Park POA; no required building permits obtained; unclarified boundary and easement; and uncertain road placement and ownership. Bill Mohr volunteered to research and assist.

STATION REPORTS: FIRE & EMS: JR Niblett

- Fire training hours & runs: Five runs including two structure fires; 294 hours of training
- EMS training hours & runs: Eight runs; and 63 hours of training and three MVA runs with 29 hours of training.
- The board has been requested to consider replacing the rescue truck. Engine 12 has over 65,000 miles. Joe Watts has researched two bids on new trucks for the department and has forwarded the information to board members. He provided the background on the purchase and profitable use of the engines fighting wildland fires. An additional benefit is the valuable experience for our firefighting staff. Per the provided specifications the Daco bid is \$187,000 and the Weis bid is \$160,000.
- Motion by Joe Watts to contact Weis Fire and Community Federal on the purchase/leasing of a new truck.
Second by Carl Jones

Discussion: Sherry Hastings clarified that any new truck will require add-on items/equipment. This pricing only includes the cab and chassis. Recommended that all engines have the same equipment.

Vote: Unanimous – motion carried. ****Please note this item was not on the agenda for this meeting. The decision is void and was addressed in 1-20-2021 meeting where purchase of the truck was voted down by the board and tabled until the end of the year 2021 for consideration at that time.****

- Discussion on the internal operations of the department. Firefighters in the district need to go to school. There will be training classes in January 2021. EMS service is scheduled to go to a volunteer status on January 17, 2021. Attorney Dan Slater has approved the wording of the newspaper ad to make the DM community aware of the change. JR Niblett requests the board approve the payment for one firefighter to attend EMT school. This request will be placed on next month's meeting agenda.

OLD OR UNFINISHED BUSINESS:

- Auxiliary - The new calendar will be out next month. However, due to COVID-19 there has been no activity. It was noted that the board is an essential government entity and must meet to keep the district running.
- Bingo license was renewed for \$100 in November 2020. Bingo will resume when the community center is again available.

NEW BUSINESS: Sherry Hastings

- Motion by Sherry Hastings to pass resolution 20201216-03 that defines the meeting dates, time and locations for 2021 board meetings - see attachment.
Second by Carl Jones
Discussion: None
Vote: Unanimous - motion carried
- Motion by Sherry Hastings to pass resolution 20201216-02 that specifies the special meeting 24 hour notice be posted on the website and outdoor bulletin board - see attachment.
Second by Carl Jones
Discussion: None
Vote: Unanimous - motion carried
- Motion by Sherry Hastings to file the current district boundary map with DOLA - see attachment.
Second by Joe Watts
Discussion: Texas Creek is included.
Vote: Unanimous - motion carried

ANNOUNCEMENTS:

- Next regular board meeting on January 20, 2021 at 6:00 PM

ADJOURNMENT

Motion to adjourn by Joe Watts

Second by Sherry Hastings

Vote: Unanimous - motion carried

Meeting adjourned at 6:54 PM

Respectfully submitted,

Anita Gregg, secretary

(Supporting documentation to these minutes available upon request.)