



**DEER MOUNTAIN FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING MINUTES  
6181 COUNTY RD 28, COTOPAXI, CO 81223  
March 15, 2023 at 6:00 PM**

**CALL TO ORDER:** The meeting was called to order by Gretchen Abel at 6:00 PM.

**DIRECTORS PRESENT:** Sherry Hastings and Gretchen Abel

**PRAYER:** Led by Rick Cleveland

**PLEDGE of ALLEGIANCE:** Led by G. Abel

**CHANGES TO THE AGENDA**

G. Abel addition: Purchase Request under the Assistant Treasurer Report.

**MINUTES APPROVAL**

Approval of the February 15, 2023 Meeting Minutes postponed till the April board meeting.

Motion by G. Abel to accept the resignation of Kathy Reese from the DMFPD board.  
Second by S. Hastings. Discussion: None. Vote: Unanimous, motion carried.

Motion by G. Abel to accept Suzanne A. Burks as a member of the DMFPD board. *(see attachment)*  
Second by S. Hastings. Discussion: S. Burks provided information on her background, education and interest in the district. Vote: Unanimous, motion carried.

Motion by G. Abel to accept Rose Abel as a member of the DMFPD board. *(see attachment)*  
Second by S. Hastings. Discussion: R. Abel provided information on her personal background and interest in the community and board position. Vote: Unanimous, motion carried.

Oath of Office administered by G. Abel to both new board members. *(see attachments)*

Motion by G. Abel to appoint Suzanne A. Burks as Board Chairman of the DMFPD board of directors  
Second by S. Hastings. Discussion: None. Vote: G. Abel-YES, S. Hastings-YES, R. Abel-YES, S. Burks-ABSTAIN  
motion carried.

Motion by G. Abel to appoint Rose Abel as Vice Chairman of the DMFPD board of directors.  
Second by S. Hastings. Discussion: None. Vote: G. Abel-YES, S. Hastings-YES, R. Abel-ABSTAIN, S. Burks-YES  
motion carried.

**Resolution #20230315-01:** G. Abel - *(see attachment)*

Motion by G. Abel and S. Hastings to pass Resolution #20230315-01 with subject: Bank of San Juans - add/remove authorized signers. Second by S. Hastings. Discussion: None. Vote: G. Abel-YES, S. Hastings-YES, R. Abel-ABSTAIN, S. Burks-YES; motion carried.

**TREASURER'S REPORT:** G. Abel - *(see attachments)*

December **Treasurer's report**

|   |               |
|---|---------------|
| Checking account balance as of February 1, 2023 | \$ 826,568.53 |
| Month of February deposits                      | \$ 20,680.64  |
| Income plus beginning balance                   | \$ 847,249.17 |
| Expenses to date                                | \$ 73,231.02  |
| Total checking account funds                    | \$ 774,018.15 |
| Emergency Reserves                              | \$ 62,429.82  |
| Capital Improvements                            | \$ 56,839.27  |
| Engine Debit Account                            | \$ 6,655.78   |
| Total funds available (2/28/2023)               | \$ 899,943.02 |

March 2023 **Bill's Paid Report**

|  |               |
|--|---------------|
| Checking account balance as of March 1, 2023 | \$ 774,018.15 |
| Income thus far in March                     | \$ 83,857.30  |
| Total income plus beginning balance          | \$ 857,875.45 |
| Total expenses to date                       | \$ 62,284.37  |

Current checkbook balance (3/10/2023)

\$ 795,591.08

Motion by G. Abel to approve the March Treasurer's Report. Second by S. Hastings. Discussion: None. Vote: Unanimous, motion carried.

Motion by G. Abel to approve the March Bill's Paid Report. Second by S. Hastings. Discussion: Q- Is the amount listed under the Engine Debit account what is owed on the engine? A- No. When an engine goes out, this is the amount in account for credit card expenses. Vote: Unanimous, motion carried.

Motion by S. Hastings to hold a Budget Workshop on March 24, 2023 at 11:00 AM in the community room. Second by G. Abel. Discussion: The public is welcomed to attend. Board members will not be paid for participation. Figures will be reviewed for expenditures and budget categories for the remainder of 2023. Essential for new members to be in attendance. Vote: Unanimous, motion carried. **NOTE: Based on board member availability, the budget workshop was rescheduled to Wed., March 22 at 11:00 AM.**

Motion by S. Hastings to advertise in the newspaper for the upcoming Budget Hearing to be held on April 19, 2023 at 6:00 PM in the community room. Second by G. Abel. Discussion: None. Vote: Unanimous, motion carried.

**PUBLIC COMMENT:** None

**CHAIRMAN'S REPORT:** None

**VICE-CHAIRMAN'S REPORT:** None

**CGC REPORT:** None

**ASSISTANT TREASURER'S REPORT:** G. Abel

Motion by G. Abel to approve the purchase of a roll of stamps for DMFPD. Second by S. Hastings. Discussion: None. Vote: Unanimous, motion carried.

**STATION REPORTS:** R. Cleveland

Fire/EMS: Responded to a total of 28 calls last month. There were 17 total EMS calls, 4 MVA, 1 Smoke Investigation, 1 Fire alarm, 1 Outside Fire and 3 Mutual aid calls.

No new hires or volunteers

**OLD UNFINISHED BUSINESS:** None

**ANNOUNCEMENTS:** Next regular board meeting scheduled for April 19, 2023 at 6:00 PM.

**ADJOURNMENT:**

Motion by S. Burks to adjourn the meeting at 6:21 PM. Second by S. Hastings. Discussion: None. Vote: Unanimous, motion carried.

Respectfully submitted,  
Anita Gregg, secretary

Supporting documents:  
Notice of Appointments  
Oath of Offices  
Resolution 20230315-1  
Treasurer's Report  
Bills Paid Report  
P/L Budget Performance