



**DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY ROAD 28, COTOPAXI, CO 81223
April 20, 2022 at 6:00 PM**

CALL TO ORDER: The meeting was called to order by S. Zuidema at 6:00 PM.

DIRECTORS PRESENT: Sharon Zuidema, Cheryl Kelsey and Clint Mays via phone.

DIRECTOR ABSENT: Claudia Rech

PRAYER: Led by JR Niblett

PLEDGE of ALLEGIANCE: Led by S. Zuidema

2022 Spring Budget Amendment Hearing

- Resolution #20220420-01
Motion by C. Kelsey to pass Resolution # 20220420-01 to adopt the 2022 Budget Amendment reflecting revenues of \$1,228,869.75 and expenditures of \$1,223,328.00. - *see attachment*
Second by C. Mays
Discussion: Reminder that categorized funds must have board approval before spending. However, grant expenditures are designated and pre-approved. Any budget questions should be sent to info.dmfpd@gmail.com. Chairman, S. Zuidema shared her own compilation and line item information with those in attendance and with the board - *see attachment*. Inquiries by fire department staff and community members were addressed.
ACTION ITEM for C. Kelsey to research a budget area for the 20% to 30% increase in the purchase of radios.
Vote: Unanimous, motion passed.
- Special Guest Dwayne McFall, District 3 Commissioner - *see attachment*
Commissioner requested a priority list of needs. Fremont County approved a reimbursement grant of \$150,000 to DMFPD. Funds must be allocated by 2024 and expensed by 2026. Grant accounting will be separate and transparent.

CHANGES TO THE AGENDA - S. Zuidema would like to include a motion under the Chairman's Report.

MINUTES: S. Zuidema

- Motion by S. Zuidema to approve the March 16, 2022 regular board meeting minutes.
Second by C. Kelsey
Discussion: None - Vote: Unanimous, motion passed.

TREASURER'S REPORT: C. Kelsey (*see attachments*)

- February Treasurer's report

Checking account balance as of March 1, 2022	\$ 759,106.85
Month of March deposits	\$ 77,072.35
Income plus beginning balance	\$ 836,179.20
Expenses to date	\$ 57,200.50
Total checking account funds	\$ 778,978.70
Emergency Reserves	\$ 53,429.82
Capital Improvements	\$ 22,839.27
Engine Debit Account	\$ 6,354.20
Total funds available (3/31/2022)	\$ 861,601.99
- April 2022 Bill's Paid Report

Checking account balance as of April 1, 2022	\$ 770,537.96
Income thus far in March	\$ 88,642.66
Total income plus beginning balance	\$ 859,180.62
Total expenses to date	\$ 50,759.38
Current checkbook balance (4/20/2022)	\$ 808,421.24

Details on any item are available. Note that one ambulance is not able to run because the LIFEPAK is not operable. A replacement has been ordered.

- Motion by C. Kelsey to purchase office supplies - a roll of stamps, printer cartridges, case of paper, file box for 2022 and window envelopes. Amount not to exceed \$280.
Second by S. Zuidema

Discussion: None - Vote: Unanimous, motion carried.

- Treasurer, C. Kelsey read a statement into the record - *see attachment*. She returned DMFPD keys to the chairman and resigned from the board.

PUBLIC INPUT: None

CHAIRMAN'S REPORT: S. Zuidema

- Announcement - C. Rech has resigned - *see attachment*.
Next month, C. Mays will be the one board member remaining. Struggle in getting the community involved in DMFPD leadership. **ACTION ITEM** for S. Zuidema to seek assistance from the Fremont County Commissioners.
- Mill Levy documentation - *see attachment*.
- Historical documentation - *see attachment*.
- Inclusion documentation - *see attachment*. Suggested to use a student intern.
- Resolution 20220420-2 - *see attachment*. Since there is no longer a quorum, no action taken.
- Request to purchase Quickbooks for DMFPD. Since there is no longer a quorum, no action taken.

VICE-CHAIRMAN'S REPORT: None

COMMUNICATIONS REPORT: C. Mays

Due to the state of the current board, updates on topics are deferred.

STATION REPORTS: FIRE & EMS: JR Niblett

- Responded to a total of 14 calls. There were 2 Mutual Aid calls w/EMS standby, 28 hours of Fire training and 61 hours of EMS training.
- New hires - One EMT (Nate) begins April 25 and will train with Kevin Colvin.
- Items for sale - *see attachment*. Prices not listed, offers will be considered.
- Wildland - Phil Stevens commented that engine bosses have extensive experience, work longer, harder and have a higher level of responsibility deserving a year-end bonus at the end of the wildland fire season. S. Zuidema advocates that a bonus should be paid. **ACTION ITEM** for P. Stevens to compile a recommendation.

OLD OR UNFINISHED BUSINESS:

- Wildland billing not discussed. Continued **ACTION ITEM** for JR Niblett.
- Continued **ACTION ITEMS** for C. Mays: three-year plan, email project, fire department webpage redesign and direct mail option.

Volunteer Oversight Committee Liaison, Rachel Vinson commented that she has been vastly under-utilized for two years by the community and the board. S. Zuidema commented that volunteers are few and those that do step up may not be effective.

NEW BUSINESS: None

ADJOURNMENT:

S. Zuidema adjourned the meeting at 7:42 PM.
Next meeting in May.

Respectfully submitted,
Anita Gregg, secretary

Supporting documents:

- Resolution 20220420-01
- S. Zuidema budget information
- Fremont County grant
- Treasurer's reports
- C. Kelsey statement
- C. Rech resignation
- Mill levy tasks documentation
- Historical information
- Inclusion documentation
- Resolution 20220420-02
- List of items for sale