



## DEER MOUNTAIN FIRE PROTECTION DISTRICT SPECIAL BOARD MEETING MINUTES January 28 @ 1:00 PM

**CALL TO ORDER:** The meeting was called to order by Sherry Hastings at 1:00 PM

**DIRECTORS PRESENT:** Elaine Foster, Sherry Hastings and Kala Fritsch (on speaker phone). Absent: Mike Kevilus  
Elaine clarified that attending by phone is acceptable and that there is a quorum (majority) of the board present.

**PRAYER:** By a public member (name unknown).

**PLEDGE of ALLEGIANCE:** Led by Board

**QUORUM ESTABLISHED:** Established above.

**NEW BOARD MEMBER:** Sherry motioned to appoint Brady Johnson to the board as director responsible for communications. Second by Elaine. The board heard from Brady as to why he feels qualified for the position. Elaine motioned to appoint Brady to the board in the communications position. Second by Sherry.

Vote: Unanimous – motion carried.

Brady took the Oath of Office and completed the Notice of Appointment.

**LEAVE OF ABSENCE :** Elaine motioned to approve the 60-day leave of absence that chairman, Mike Kelvilus submitted. Second by Brady. Discussion: Sherry stated that the District needs a chairman as soon as possible. If Mike is unable to serve, he should resign for the benefit of the District and for his own health.

Vote: Elaine Foster-yes; Sherry Hastings-no; Brady Johnson-yes; Kala Fritsche-yes; Motion carried.

**NEW DEO (ELECTION OFFICIAL):** Sherry indicated that Cheryl Kelsey has offered to take the position. J.R. said that Cheryl is presently out of town. No motion was completed as a resume has not yet been submitted and Cheryl was not present to accept the appointment.

**NEW SECRETARY NEEDED:**

- Sherry thanked Anita Gregg for her service as secretary. Sherry motioned to accept Anita's resignation as secretary. Second by Elaine.

Vote: Unanimous – motioned carried.

- Jeannie Johnson applied for the Secretary position. Jeannie introduced herself. Elaine motioned to appoint Jeannie. to the secretary position effective immediately. Second by Kala.

Vote: Brady-abstained; Elaine-yes; Kala-yes; Sherry-yes. Motion carried.

**NEW BOOKKEEPER (CPA):**

- The District's bookkeeper, Graham and Associates will no longer provide bookkeeping services to DMFPD. Do to lack of time to conduct a bookkeeper search, Sherry motioned to use the bookkeeper recommended by Janice Graham, Mr. Lenny Merriam, C.P.A. Second by Elaine. Discussion: Sherry indicated that according to Janice Graham, Mr. Merriam currently serves other tax exempt organization. Graham and Associates is willing to work with Mr. Merriam to ensure a seamless transition. If later, we find that Mr. Merriam, is not a good fit for the District we can take the time to do a proper search for a replacement, but presently we are under a tight timeline to ensure the districts, finances are well handled.

Vote: Unanimous – motions carried.

- Sherry motioned that the board authorize her to meet with Lenny Merriam and to enter into a bookkeeping services agreement with Mr. Merriam on behalf of the DMFPD and that she may then authorize Graham & Associates to facilitate the transition of bookkeeping services to Mr. Merriam. Second by Brady.

Vote: Unanimous – motion carried.

**TRUCK REPAIR FUNDS:** Robert reported that Engine 13 needs repairs which will cost about \$1,700-\$2,200. Robert has a certified mechanic that will come make the repairs for free. Elaine motioned to approve up to \$2,200 to repair Engine 13. Second by Brady. Vote: Unanimous – motion carried.

**ANNOUNCEMENTS:** Next regular board meeting is February 19, 2020 at 6:00 PM

Any meeting held prior to February 19 will be announced on the website, DMFPD.net. Meeting notices will also be posted on the community bulletin board outside of the station.

**ADJOURNMENT:** Elaine motioned to adjourn the meeting. Second by Brady.

Vote: unanimous – motion carried. Meeting adjourned at 1:29 PM