



**DEER MOUNTAIN FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING MINUTES  
6181 COUNTY ROAD 28 - COTOPAXI, CO 81223  
October 16, 2024 at 6:00 PM**

**DIRECTORS PRESENT:** CJ Allen, Laurie McKay and Nancy Mickelson

**DIRECTOR ABSENT:** Cathy Mask

**CALL TO ORDER:** The meeting was called to order by CJ Allen at 6:15 PM (Note: Delayed start to allow department leadership to return from a fire call.)

**PRAYER:** Led by CJ Allen

**PLEDGE of ALLEGIANCE:** Led by CJ Allen

**CHANGES TO THE AGENDA:** None

**MINUTES APPROVAL:** **Motion** by CJ Allen to accept the minutes of both the September 18, 2024 Regular Meeting and the October 5, 2024 Special Meeting to the record. Second by N. Mickelson. Discussion: None. Vote: Unanimous, motion carried.

**TREASURER'S REPORTS:** N. Mickelson (*see supporting documentation*)

September Treasurer's Report

Checking account balance	\$ 626,553.96
Month deposits	\$ 14,381.58
Income plus beginning balance	\$ 641,035.45
Expenses to date	\$ 30,363.66
Total checking account funds	\$ 610,398.88
Total funds available (9/30/2024)	\$ 1,005,323.75

October Treasurer's Report

Checking account balance	\$ 610,398.88
Month deposits	\$ 20,664.70
Income plus beginning balance	\$ 631,063.58
Expenses to date	\$ 49,717.66
Total funds available	\$ 976,270.79

**Motion** by N. Mickelson to accept the Treasurer's Reports for both September and October. Second by L. McKay. Discussion: None. Vote: Unanimous, motion carried.

Bills Paid Reports:

Bills paid through October 16, 2024 \$ 43,069.09

**Motion** by N. Mickelson to approve the Bills Paid Report. Second by L. McKay. Discussion: Director fees for the special meeting were added for disbursement. Vote: Unanimous, motion carried.

Insurance Renewal Status:

- Commercial Liability policy is in place. Worker's Comp policy will renew on January 1, 2025 and has increased several hundred dollars. Still investigating insurance coverage with the SDA.

**Motion** by N. Mickelson to approve the Workman's Compensation renewal with Pinnacle Insurance at an estimated cost of \$7,977. Second by CJ. Allen. Discussion: Vote: Unanimous, motion carried.

- D and O policy is \$3,006. An Employment Practices insurance provides substantial coverage in reference to employment claims, legal costs, best practices training, third-party coverage, budget predictability, public image, crisis management and is recommended by the broker at a cost of approx. \$5,800.

**Motion** by N. Mickelson to add Employment Practices Liability coverage at \$5,841 effective October 16, 2024. Second by L. McKay. Discussion: Cyber Coverage is still under review. Vote: Unanimous, motion carried.

**CHAIRMAN'S REPORT:** CJ Allen

- Radios have been purchased with an invoice soon to follow. First delivery of radios before Thanksgiving with final delivery by the end of the year.
- Contracting IT services through the SDA is cost prohibitive. ACTION ITEM for the board to seek out three additional quotes for IT service providers by the November meeting. Working towards lower premiums for Cyber Insurance coverage with secure and improved communications.
- Several Fire Chief candidates have applied with one interview conducted. Working towards a selection by the November meeting.
- Custer County Mutual Aid Agreement has been delivered. Meeting to review and sign this agreement in the near future.
- SDA Risk Assessment is underway. Membership terms soon to follow.

**VICE-CHAIRMAN'S REPORT:** N/A

**ASSISTANT TREASURER'S REPORT:** L. McKay (*see supporting documentation*)

- Working with the Interim Fire Chief for simple and accurate definitions/information for the community in reference to fire restrictions. Will be posted on the DMFPD website when compiled.

- The order for the new scrolling sign has been placed. The sign could be used to communicate fire restriction information.

**CGC REPORT:** None

**PUBLIC INPUT:** *(see supporting documentation)*

- Rick Cleveland commented on a motorcycle accident by a fire department staff member. No discussion due to HIPAA regulations. Board noted no payment for any motorcycle will be made.
- Tammy Dixon commented on the unfair requirement for the new Fire Chief to reside within the DMFPD and that the response time for EMS is too long. Board noted the residency requirement is due to rank and level of responsibilities.
- Howard Dixon commented on questions received surrounding his departure from DMFD. Board noted that no information has been released and any questions should be answered by him.

**STATION REPORTS:** Dave Nowlan

- 17 total calls with 12 medical runs and 5 traffic calls (plus tonight's one wildland fire call).
- 75 hrs of training for both Fire and EMS.
- No new hires.  
With great pride, Tamara Jones promoted Dante Jubert to the new rank of lieutenant for the DMFD.

**OLD UNFINISHED BUSINESS:**

- EMS Council Grant is in a final draft.
- Sam.gov information updated and DMFPD is again grant eligible.

**ANNOUNCEMENTS:**

- Amended 2024 Budget Hearing on November 4, 2024 at 11:00 AM.
- Next regular board meeting is scheduled on November 20, 2024 at 6:00 PM.

**ADJOURNMENT:**

The meeting was adjourned by CJ Allen at 6:57 PM.

Respectfully submitted,  
Anita Gregg, recording secretary

Supporting documentation:  
*Profit & Loss Budget Performance*  
*ORDINANCE NO. 2012-1*  
*Public Input sign-in sheet*