



DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY RD 28, COTOPAXI, CO 81223
April 19, 2024 at 6:00 PM

CALL TO ORDER: The meeting was called to order by Suzanne Burks at 6:00 PM.

DIRECTORS PRESENT: Suzanne Burks, Rose Abel, Gretchen Abel and Sherry Hastings

PRAYER: Led by Rick Cleveland

PLEDGE of ALLEGIANCE: Led by S. Burks

BUDGET HEARING: S. Hastings - *see attachments*

This public hearing is to amend the DMFPD 2023 annual budget. The budget amendment was advertised in our paper of record, the Canon City Daily Record on April 12, 2023, ad#1968119 notifying members of the DMFPD that they may review the budget and file any objections. The proposed 2023 Budget Amendment has been posted on the bulletin boards for review since April 12, 2023. To my knowledge no objections have been filed. Does anyone present have any objections or questions about the 2023 budget? As there are no changes to the proposed 2023 Budget Amendment as presented from either the Board members or the public, I motion to pass Resolution 20230419-01 to adopt the 2023 Budget Amendment reflecting revenues of \$1,294,585.34 and expenditures of \$1,292,385.34. This resolution was circulated to the board prior to this meeting for review. Second by G. Abel. Discussion: None. Vote: Unanimous, motion carried.

CHANGES TO THE AGENDA:

G. Abel - Add a motion under the Assistant Treasurer's report allowing for S. Hastings to provide assistance.

S. Hastings - Add a motion to accept the resignation of Karen McKee as Wildland Fire biller.

MINUTES APPROVAL

Motion by G. Abel to approve the February 15, 2023 Meeting Minutes. Second by S. Hastings. Discussion: None. Vote: Unanimous, motion carried.

Motion by G. Abel to approve the March 15, 2023 Meeting Minutes. Second by S. Hastings. Discussion: None. Vote: Unanimous, motion carried.

TREASURER'S REPORT: G. Abel - (*see attachments*)

March Treasurer's report

Checking account balance as of March 1, 2023	\$ 774,018.15
Month of March deposits	\$ 83,547.30
Income plus beginning balance	\$ 857,565.45
Expenses to date	\$ 46,895.81
Total checking account funds	\$ 810,669.64
Emergency Reserves	\$ 62,429.82
Capital Improvements	\$ 56,839.27
Engine Debit Account	\$ 6,655.78
Total funds available (4/02/2023)	\$ 936,594.51

Motion by G. Abel to approve the March Treasurer's Report. Second by S. Burks. Discussion: None. Vote: Unanimous, motion carried.

April 2023 Bill's Paid Report

Checking account balance as of April 1, 2023	\$ 810,669.64
Income thus far in April	\$ 29,433.94
Total income plus beginning balance	\$ 840,103.58
Total expenses to date	\$ 6,540.99
Current checkbook balance (4/13/2023)	\$ 833,562.59

Motion by G. Abel to approve the April Bill's Paid Report. Second by S. Burks. Discussion: None. Vote: Unanimous, motion carried.

Statement: S. Hastings had only agreed to return to the board as Treasurer to assure the financial accounts were in order. Tonight is her final meeting. The board thanked S. Hastings for her work.

PUBLIC COMMENT:

Richard Fesker, board member of Glen Vista POA, has been in contact with Mykel Kroll, the Director of Emergency Management for Fremont County. FC has purchased a new woodchipper for county residents to use for fire mitigation. M. Kroll reached out to all county fire districts to oversee the use of the woodchipper with no response. Unfortunately, the board did not

receive any information. **ACTION ITEM** for R. Cleveland to work with the county and R. Fesker for the free use of the county woodchipper in Glen Vista with the understanding that payment for fuel is the only expense.

CHAIRMAN'S REPORT: S. Burks – None

VICE CHAIRMAN'S REPORT: R. Abel – None

CGC REPORT: None

ASSISTANT TREASURER'S REPORT: G. Abel

Motion by G. Abel to allow S. Hastings to assist with DMFPD board matters until G. Abel deems it no longer necessary.

Second by S. Burks. Discussion: None. Vote: S. Burks - yes; G. Abel - yes; R. Abel - yes; S. Hastings - abstain - motion carried.

STATION REPORTS: R. Cleveland

Fire/EMS: Responded to a total of 24 calls last month. There were 14 total EMS calls with one DOA, 1 Smoke alarm, 5 MVA and 3 Outside fires.

Brighton truck update - This is a structure fire truck to be delivered in July 2023.

New hires or volunteers - One applicant as EMT for wildland.

Training - Propane training with Howard FD. Wildland refresher training underway. Five Pack Tests completed. Eight-Minute Extrication Training underway.

Other items:

Ambulance inspections completed with Certification anticipated.

Engine #412 is back together.

Refund check for \$33,000 from Curtis should arrive in two weeks.

Tender #451 is up and back in service.

Total training should be calculated monthly by the number of training hours x the number of participants. 1st Tuesday and 3rd Saturday of the month DMFD trainings continue with 111 training hours this month.

ACTION ITEM for R. Cleveland to track and report all staff training hours as required by law.

ACTION ITEM for R. Cleveland to provide to the board a list of all Wildland Fire personnel.

OLD UNFINISHED BUSINESS:

Motion by S. Hastings to accept the resignation of Karen McKee as the DMFPD biller for Wildland Fire. Second by S. Burks. Discussion: **ACTION ITEM** for R. Cleveland to find a new Wildland Fire biller. Recommendation that the biller reside close to the department. Vote: Unanimous - motion carried.

ANNOUNCEMENTS: S. Burks - Next regular board meeting scheduled for May 21, 2023 at 6:00 PM. (**Note the correct date of the next regular board meeting is May 17, 2023 at 6:00 PM.**)

ADJOURNMENT:

Motion by S. Burks to adjourn the meeting at 6:20 PM. Second by S. Hastings. Discussion: None. Vote: Unanimous, motion carried.

Respectfully submitted,
Anita Gregg, secretary

Supporting documents:

Notice of Budget

Resolution 20230419-01

Treasurer's Report

Bills Paid Report

P/L Budget Performance

Public Comment sign-up