



DEER MOUNTAIN FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES
6181 COUNTY RD 28, COTOPAXI, CO 81223
August 16, 2023 at 6:00 PM

CALL TO ORDER: The meeting was called to order by Suzanne Burks at 6:01 PM.

DIRECTORS PRESENT: Suzanne Burks, Gretchen Abel and Nancy Mickelson

DIRECTOR ABSENT: Rose Abel

PRAYER: Led by Rick Cleveland

PLEDGE of ALLEGIANCE: Led by S. Burks

CHANGES TO THE AGENDA: None

MINUTES APPROVAL

Motion by S. Burks to approve the July 19, 2023 Meeting Minutes. Second by G. Abel. Discussion: None. Vote: Unanimous, motion carried.

TREASURER'S REPORT: G. Abel - *see attachment*

JULY Treasurer's report

Checking account balance as of July 1, 2023	\$ 850,530.54
Month of July deposits	\$ 37,780.66
Income plus beginning balance	\$ 868,311.20
<i>(Per budget mtg, \$268,000 transferred to Capital Improvements fund)</i>	
Expenses to date	\$ 298,676.48
Total checking account funds	\$ 569,634.72
Emergency Reserves	\$ 62,429.82
Capital Improvements	\$ 324,839.27
Engine Debit Account	\$ 6,655.78
Total funds available (7/31/2023)	\$ 963,559.59

Motion by G. Abel to accept the July Treasurer's Report. Second by N. Mickelson. Discussion: None. Vote: Unanimous, motion carried.

AUGUST 2023 Bill's Paid Report

Checking account balance as of August 1, 2023	\$ 830,530.54
Income thus far in August	\$ 37,780.66
Total income plus beginning balance	\$ 868,311.20
Total expenses to date	\$ 298,676.48
Current checkbook balance (8/16/2023)	\$ 569,634.72

Motion by G. Abel to approve the August Bill's Paid Report. Second by N. Mickelson. Discussion: None. Vote: Unanimous, motion carried.

PUBLIC COMMENT: None

CHAIRMAN'S REPORT: Suzanne Burks

Appointment of Treasurer

Motion by S. Burks to change G. Abel's position on the DMFPD board - to remove her as Assistant Treasurer and to change her position to Treasurer. Second by N. Mickelson. Discussion: None. Vote: S. Burks-YES; G. Abel-ABSTAIN; N. Mickelson-YES, motion carried.

Appointment of Assistant Treasurer

Motion by S. Burks to change N. Mickelson's position on the DMFPD board - to remove her as Communications, Grant and Construction Director and to change her to Assistant Treasurer. Second by G. Abel. Discussion: None. Vote: S. Burks-YES; G. Abel-YES; N. Mickelson-ABSTAIN, motion carried.

VICE CHAIRMAN'S REPORT: None

CGC REPORT: None

ASSISTANT TREASURER'S REPORT: None

STATION REPORTS: Rick Cleveland

Fire/EMS: Since the last meeting the department has responded to a total of 21 calls. There were 11 total EMS calls, 2 MVA, 1 Fire, 2 Lightning strikes, 1 Smoke investigation, 1 Down power line, 3 Outside fires and 58 Training hours.

One new firefighter applicant.

Request to purchase 10 CO2/smoke detectors at \$30 each totaling \$300. Verbally approved by G. Abel.

OLD UNFINISHED BUSINESS: N. Mickelson commented that all Deer Mountain emails need to be updated/changed and passwords reset. Note that the fire chief's email name is incorrect. Assistant to the chief, Dave Nowlan requested a fire department email address. **ACTION ITEM** for G. Abel to review and correct/complete.

NEW BUSINESS: S. Burks

Safety improvements and building maintenance

After review and inspection of the fire station by licensed and bonded company, Forward Momentum, the board determined that proper venting must be completed before the next heating season for department safety. Quote to install new flues and bonnets etc. and ensure that the roof does not leak. The submitted material and labor cost was \$3,298 to complete and certify the safety improvements. Note this quote does not include charges that may be incurred for broken items. **ACTION ITEM** for S. Burks to gather two additional bids.

Fire Chief, R. Cleveland commented that two hot water heaters need replacement. Tanks and/or on-demand equipment is under consideration. **ACTION ITEM** for S. Burks to research and obtain three quotes.

ANNOUNCEMENTS: S. Burks - Next regular board meeting scheduled for September 20, 2023 at 6:00 PM.

ADJOURNMENT:

Motion by S. Burks to adjourn the meeting at 6:13 PM. Second by G. Abel. Discussion: None. Vote: Unanimous, motion carried.

Respectfully submitted,
Anita Gregg, recording secretary

Supporting documents:
Treasurer's Information